WESTBURY-ON-SEVERN PARISH COUNCIL

Minutes of the Council Meeting held on Monday 19 December 2016 in Westbury Parish Hall.

PRESENT: Councillors - P Brooke
P Ensor
C Evers – Chairman
J Henry
D Landon
S Phelps – Vice-Chairman
P Radley
M Townsend
Mrs F Wallbank – Clerk
County Councillor B Robinson (partial attendance)

Members of the Public: 0

1 APOLOGIES: Councillor Hill

2 MINUTES OF MEETING: Minutes of the meeting held on Monday 21 November 2016 were agreed and signed.

3 DECLARATION OF INTEREST: None

4 PUBLIC COMMENT: None received

5 PLANNING MATTERS

a) **Applications:**

P0088/16/DISCON Wyncolls Farm, Lumbars Lane, Elton: Discharged condition (06) drainage of P1015/15/FUL
Comments to the Forest of Dean District Council:
The Parish Council has **no objection** to this application

P1590/16/FUL Underleaf, Northwood Green: Erection of a new dwelling and ancillary works
Comments to the Forest of Dean District Council:
The Parish Council **supports** this application

P1592/16/FUL Crowgate Cottage, Crowgate Lane, WOS: Erection of a replacement dwelling and relocation of the existing vehicular access. Demolition of existing dwelling and its associated buildings
Comments to the Forest of Dean District Council:
The Parish Council **objects** to this application. The house that is being demolished is a well-recognised design and is of a typical appearance in the Parish and sits well in its setting. (As set out in the District Council's own design guide)

The design of its replacement is the fundamental concern of the Parish Council and the reason for this objection. Your own design guide sets out clearly what you expect, the existing building meets that in design and setting. The proposed replacement does not and would be more appropriate to the design and setting of an urban area. The proposed building's larger mass would be much more prominent in the landscape due to its geographical position.

P1718/16/FUL The Nook, New Road, Popes Hill, Newnham: Erection of a two-storey front extension.
Comments to the Forest of Dean District Council:
The Parish Council has **no objection** to this application

b) Decisions:

P0174/16/FUL Bobbles Cottage, Ampney Lane, Northwood Green: Two storey rear alterations & extension to dwelling – **Refused**

P1381/16/FUL Land Adjacent to Bays Court Bungalow Goose Lane, Bollow: Retrospective change of use of land to equestrian and erection of a private use horse manege - **Granted**
P1332/16/FUL Oak Barn Poulton Court Farm, Northwood Green: Erection of outbuilding within curtilage of dwelling – **Granted**
P13629/19/FUL The Old Vicarage, The Village, WOS: Variation of condition (02) approved plans for minor alterations following design of oak frame ref P0385/16/FUL – **Granted**
P1346/16/FUL Gatwick Farm House, Stantway Lane, WOS: Conversion and extension of existing barn to form residential dwelling – **Application withdrawn**
P1377/16/FUL Cyprus Cottage, Walmore Hill, Minsterworth: Retrospective application for garage at side, replacement porch, first floor dormer at rear and new boundary wall and gates - **Granted**
P1364/16/OUT Land at Stantway Lane, Stantway Lane, WOS: Outline application for the erection of a detached dwelling - **Refused**
P1420/16/FUL The Paddocks, Ley Lane, Minsterworth: Conversion of existing double private garage to ancillary accommodation - **Granted**
P0076/16/DISCON Wyncolls Farm, Lumbars Lane, Elton: Discharge of condition (09) roofing and external facing materials of planning permission P1015/15/FUL - **Granted**
P1234/16/FUL Applegarth, Chaxhill: Erection of an agricultural barn - **Granted**
P1054/16/LBC Lower Ley Farm, Lower Ley: Maintenance and redecoration of the external elevations. (Part-Retrospective) - **Granted**
c) Site Inspections: None.
Appeals: Land Near, Cowles Farm, Elton Road, Elton: The Chairman gave the Councillors an update following his attendance – along with DC Phelps – at the informal hearing.
d) Gatwick Close -Parking Survey: Councillor Brooke reported that the main carpark is generally empty. It was decided to take this matter off the agenda for the time being until problems are reported.

6 FINANCIAL MATTERS:
a) Internal Audit Councillor Radley agreed to carry out the internal audit.
b) Accounts for payment and receipts:

GAPTC: Planning training event 10.11.16			
Attended by Councillor Phelps		20.00	Cheque No: 001719
Mrs F J Wallbank:			
Salary – 1- 31 December ’16	698.31		
Less NIC	2.78	695.53	Cheque No: 001720
Inland Revenue:			
NIC FJW	2.78		
NIC PC	2.64	5.42	Cheque No: 001721
Epson black cartridge – cost to be			
Refunded to Clerk	16.62		
	VAT 3.32	19.94	Cheque No: 001722
Accounts for Payment		**£740.89**	

Receipts

F J Cambridge fees in connection with the		
Memorials for the late:		
James Pitt	85.00	
Margaret Gill	30.00	
Hazel & Maurice Holland	65.00	
Geoff Sterry	85.00	265.00
Total:		**£265.00**

c) Budget for 2017/18 – Consider draft The Clerk had circulated a second draft. It was agreed that due to the capital works in connection with the Burial Ground extension and possible renewal of the play area

wet pour surface the precept would have to be raised by 5% to £18,760. Also, the FODDC were no longer giving a Local Council Support Grant which was £506 for 2016/17.

The Chairman agreed to bring forward the following agenda items as Councillor Brooke was unwell and wanted to go home:

d) Burial Ground: Councillor Brooke reported as follows:

- She and Councillor Phelps had met with the planners to discuss the draft application to be submitted by the Parish Council. Attention had been drawn to the need to put on the proposed plans details of all the fencing; so Councillors need to know exactly what is going to be erected
- She had spoken with Ms Fearnside at GCC re the new lease for the playing field. Discussed combining the current two leases.
- WoSPC will need appoint a solicitor to serve notice on the School at the end of January. It was agreed Councillor Brooke to speak with Mr Griffin – if under £500 won't need to obtain further quotations.

e) The Strand: Councillor Brooke reported as follows:

- She had spoken with the solicitor, Mr Griffin who confirmed the wording for our replacement sign had to be kept as per the original wording in our deed.
- The solicitor had recommended WoSPC write to all residents concerned stating that the Parish Council had taken legal advice and will follow it to the letter. This was agreed to.

Councillor Brooke left

7 GAPTC/NALC MATTERS: The Chairman reported as follows:

- Very unlikely the topic of devolution in Gloucestershire will progress under present circumstances.
- Drew the Councillors attention to a NALC paper on Councillors Allowances. Said he would circulate to all Councillors.
- Secretary of State for Local Government has deferred any proposals to cap Town and Parish Councils.
- Moves afoot that everyone in public office may have to swear an oath of allegiance.

8 MATTERS ARISING:

a) Play Area: Nothing to report.

b) Highway Matters:

Ditches Rodley Road: Coucillors Evers, Phelps and Mr D'Ambriogio had met with Mr Grey (Glos Highways). Mr Grey had confirmed that the drainage ditches belong to the riparian owners; *ie.* on the hall side, Mr D'Ambriogio and the Parish Hall. The culvert that goes under the road is the responsibility of Glos Highways and the ditches on the other side of the road are the responsibility of Mr Watkins and the National Trust.

Proposed works to the A48 by the Preaching Cross: Briefly discussed at the site meeting. Misunderstanding as Glos Highways thought the war memorial was the preaching cross. Mr Grey to arrange a further meeting with Councillors Evers and Phelps to discuss the proposed changes to the road markings in more detail.

Highway Problems Spreadsheet: At the site meeting Mr Grey said he would update the Parish's spreadsheet. Clerk to send a reminder.

VASS Signs: A discussion took place at the site meeting. GCC Highways would be happy if the WoSPC use existing posts to mount the VASS. Clerk to ask Mr Grey to confirm this in writing.

Jordans Hill Bridge: Councillors reported that there had been another collision under the railway bridge. Councillor Phelps said that the Parish Council should report every collision that happens so that GCC Highways are aware of them – also report that the road surface is in an appalling condition.

c) Footpaths: Councillor Townsend reported as follows:

- He had had a good meeting with Mr Jeff Wheeler, the newly appointed PROW Officer for our area – went through all the problems footpaths of the Parish which had been logged on the GPROW system over the past two years. They had then walked some of the problem footpaths in Adsett, Chaxhill, Rock Lane and Stanway, and then looked at a couple of styles in Crowgate Lane, that had been blocked or are too narrow to get through. Next they had looked at the bridge off Strand Lane and it was agreed that it needed to be replaced. They had also walked and checked all the bridges behind Westbury Court Gardens. All were in good order.

- The bridge behind the Church had been repaired and is an excellent job.
- They drove to Hartlands Hill, where the footpath goes to Walmore Common. He had pointed out to Mr Wheeler the footpath that has been blocked for several years and that the finger post sign is missing.
- He had spoken with Mr Beale to keep him updated on the footpaths and had sent Mr Wheeler a copy of Mr Beale's very comprehensive report.

Proposed site for Solar Farm at Elton: the footpaths are closed even though permission has not yet been granted. It was agreed that the PC should write to Peter Bungard at GCC – Councillor Phelps to draft.

f) Tree Off A48: The Clerk reported that she had received a reply from Mr Tim Bird at GCC who had looked at the Horse chestnut on the green side of property The Corner House on the road loop connecting each end on to the A48. He had reported that it was a mature healthy specimen with indication of low branches having recently been removed. He would be against the serving of a Tree Preservation order in that if served it would achieve little. If growing on Highway Land, we are exempt from protective legislation which is included within the order and the tree does not appear to be under threat from development. As part of outline planning consent FODDC would take full consideration of affected trees and at this stage serve notice if they considered this necessary.

g) Proposed removal of payphones at Stantway Lane and the Red Lion Pub: The Clerk said that she had no further updates on this matter.

Councillor Townsend reported Fairshares has finished painting Northwood Green kiosk.

h) GCC Gloucestershire School Admission Policy Consultation - Noted

9 CORRESPONDENCE: None

10 MATTERS RAISED FOR NOTIFICATION:

Lydcare: Councillor Phelps reported that Newnham Parish Council do not make a contribution to Lydcare and were unaware that a number of parishioners were using the service. The Clerk had agreed to advertise for volunteer drivers on their website.

Northwood Green Playing Field: Councillor Townsend reported that the tree by the Bus Shelter required some works. Clerk to ask Mr Hale to quote for the necessary works – Councillor Townsend said he would meet him on site.

11 DATE OF NEXT MEETING: Monday, 16 January 2017 commencing at 7pm

The meeting finished at 9pm