

WESTBURY-ON-SEVERN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 20 January 2019 in Westbury Parish Hall.

PRESENT: Councillors - P Brooke
P Ensor
C Evers – Chairman
J Henry
D Hill
D Landon
P Radley
S Phelps – Vice-Chairman
M Townsend
Mrs F Wallbank – Clerk

Members of the Public: 7 (some partial attendance)

1 APOLOGIES: The Chairman went through the Emergency Procedure

2 MINUTES OF MEETING: Minutes of the meeting held on Monday 17 December 2018 were agreed and signed.

3 DECLARATION OF INTEREST: None

Accepted by the councillors the Chairman agreed to bring forward agenda item 8d.

One of the Parishioner's present reported that several people now take their dogs for walks across what was the pasture field, which is now proposed as the alternative playing field area. Since the hedge has been cut back, these dogs are getting into adjoining gardens and causing damage and the residents would like this stopped. It was agreed that the PC would investigate ways to discourage people from allowing their dogs to roam free, causing damage and fouling. The Parish Council could put up a notice and consider locking the gate.

It was also requested that information about the proposed burial ground extension be freely available and the Chairman explained how the plans could be viewed on the FODDC website. He also said that the ground investigation report had now been completed, and that the decision on the planning application is programmed to be taken at the FODDC March planning meeting.

4 PUBLIC COMMENT: Received about the problems occurring at Gatwick House.

- A new access to Gatwick House in Rodley which is being created, which neighbours felt was un-safe.
- Local residents were also concerned about the amount of noise and litter in the area.
- Road markings have been added.

It was agreed that the Parish Council would investigate these concerns.

5 PLANNING MATTERS

a) Applications:

P0022/19/FUL Upper Ley Farm, Upper Ley, WOS: Erection of an animal health barn

Comments to the Forest of Dean District Council:

The Parish Council has no objections to this application.

P1174/18/FUL WOS CofE Primary School: Change of use of land to provide extension to burial ground and replacement playing field – Additional information. The Parish Council has no further comments to make.

b) Decisions:

P1834/18/FUL Ninnage Lodge, Crowgate Lane, WOS: Change of use of land for the installation of 40 solar panels in an agricultural field adjacent to Ninnage Lodge - **Granted**

Appeals: P1935/17/LD1 The Tynings Stables, Walmore Hill, WOS: Application under section 191 to establish if the use of former stables into independent dwelling is lawful. The Parish Council has no additional comments to add to their original representation.

Appeal Decisions: None

c) Site Inspection: None

d) Enforcement:

Severn and Wye Smokery: Still awaiting a reply.

Property next door to the Vicarage at Adsett Ongoing investigation

Northwood Green House, Northwood Green: Awaiting a reply.

6 FINANCIAL MATTERS:

a) Internal Audit Councillor Brook agreed to carry out the internal audit.

b) Accounts for payment and receipts:

Mrs F J Wallbank:

Salary – 1- 31 January '19	733.65		
Less NIC	3.80		
Less Tax	3.60	726.25	Via Bank Transfer

Inland Revenue:

Tax FJW	3.60		
NIC FJW	3.80		
NIC PC	<u>4.37</u>	11.77	Cheque No: 001824

System Force IT annual website

Hosting fee	30.00		
	<u>VAT 6.00</u>	36.00	Via Bank Transfer

Mrs F Wallbank:

Expenses for the period April '18 to January '19:

Photocopying 13.80

Telephone, broadband Expenses

@ £5 per month 50.00

Postage 6.96

1/3 cost of Office 365 Home renewal 26.66

1/3 cost of 500 A4 punched pockets 7.65

1/3 cost of 5 reams of paper 7.32

One year's room rental 1.05.18-31.4.19 100.00

Quarter telephone rental 56.97

Printer Cartridges 22.32

	VAT 4.47	296.15	Via Bank Transfer
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Wilson Associates: Professional fees and

Disbursements to carry out soil analysis as

Per quotation 1690.00

	<u>338.00</u>	2028.00	Via Bank Transfer
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Accounts for Payment:

£3098.17

Receipts

F J Cambridge: Second inscription	30.00
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Western Power Distribution: Wayleave

Payment	49.37
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Total:

£79.37

c) Audit for the year ended 31 March 2018: The final audit report and paperwork had been circulated to the Councillors for their information and the completion notice had been put on the noticeboards and the external audit report published on the website. No points were raised by the External Auditors.

7 GAPTC/NALC MATTERS: Councillor Evers had nothing to report.

8 MATTERS ARISING:

a) Play Area: Councillor Townsend carried out the 3-monthly report. Everything in order however the No Dog sign had been moved and was now only attached to a post by 1 screw and the back of which is protruding which could cause a safety issue. Councillor Landon would raise this at the next PH meeting. Clerk to purchase a pot of yellow paint for the multi-play.

b) Highway Matters:

Resurfacing Works: Goose Lane to Rodley Court has been resurfaced, and to Bollow Junction, however the stretch of road passed Cowley Elm has not been done. Councillor Phelps said that some drainage works were going to be carried out and the road would be dug up, so it had been decided to later resurface this stretch of road. The councillors felt this very sensible.

Recycling Lorries: Some of the litter around the Parish is coming from the lorries themselves. It was agreed the matter be taken up with the District Council.

Broadoak Speeding: The posts for the VAS units have still to be erected.

c) Footpaths: Councillor Townsend reported that he had contacted PROW for an update on the outstanding matters, and said that the bridle path in Ley Woods needs more drainage work. The blocked footpath on Hartlands Hill remains blocked and not walkable.

Councillor Henry has still to meet with Mr Lane from PROW to walk the footpaths along the riverbank which are again impossible to walk if you have a dog or slightly immobile.

d) Burial Ground: Extension: See above

CC Robinson entered

Clerk to let CC Robinson know which grit bins required attention – Ampney Lane, Hunthill & Gatwick Close.

The Councillors informed CC Robinson that the 30mph speed limit in Westbury Village needed to be extended to the top of Jordans Hill to avoid the possibility of further accidents at this site. He said he would take this matter up with Highways.

e) Closed Churchyard: Councillor Landon circulated a map of the Churchyard showing areas of short, medium and long grass. Planning to compost cuttings on site. Councillor Landon said she was happy to meet with the contractor along with Councillor Phelps and the Chairman to discuss how the Churchyard should be managed this forthcoming season.

9 CORRESPONDENCE: None

10 MATTERS RAISED FOR NOTIFICATION:

New street warden Mr G Evans seems to be very effective and very keen.

Telephone Box Northwood Green: Councillor Townsend said that this needed repainting and was happy to carry out the work if he could be reimbursed for the paint costs. Councillors agreed.

11 DATE OF NEXT MEETING: Monday, 18 February 2019 commencing at 7.00pm.

Meeting closed at 8.51pm