

WESTBURY-ON-SEVERN PARISH COUNCIL

Minutes of the Council Meeting held on Monday 18 July 2016 in Westbury Parish Hall.

PRESENT: Councillors - P Brooke
P Ensor
C Evers – Chairman
J Henry
D Hill
D Landon
P Radley
S Phelps – Vice-Chairman
M Townsend
Mrs F Wallbank – Clerk
County Councillor B Robinson (partial attendance)

Members of the Public: 0

1 APOLOGIES: District Councillor Boyles

2 MINUTES OF MEETING: Minutes of the meeting held on Monday 20 June 2016 were agreed and signed.

3 DECLARATION OF INTEREST: None

4 PUBLIC COMMENT: None present

Councillor Phelps gave a short report from the District Council.

5 PLANNING MATTERS

a) Applications:

P0888/16/COU Cedarholme, Hartland Hill, Minsterworth: Change of use of agricultural land to garden

Comments to Forest of Dean District Council:

The Parish Council **supports** this application

b) Decisions:

P0620/16/FUL The Acres & Acres Corner, Northwood Green: Erection of a conservatory to rear elevation of property - **Granted**

P0325/16/FUL Cliff View, Broadoak: Single storey oak framed orangery extension - **Granted**

P0484/16/FUL Fountain Cottage, Rock and Fountain Lane, Rodley: Alterations and extension; demolition of existing storage building and sheds to provide replacement garage/outbuilding (revised scheme) - **Granted**

c) Site Inspections: None

Appeals: Land Near, Cowles Farm, Elton Road, Elton: This is now being dealt with by an informal hearing and the Chairman said he could attend representing the Parish Council. The Inspectorate will be allowing objectors to accompany her on the site visit.

d) Gatwick Close – Parking Survey: It would seem that parking problems occur at odd times. Councillor Brooke said she would draw up a plan when she had a moment which would then be discussed with local residents.

8 FINANCIAL MATTERS:

a) Internal Audit Councillor Townsend agreed to carry out the internal audit.

b) Accounts for payment and receipts:

Mrs F J Wallbank:

Salary – 1- 31 July ‘16 698.31

Backpay 1 April to 30 June 10.41

Less NIC	<u>4.41</u>	704.31	Cheque No: 001695
Inland Revenue:			
NIC FJW	4.41		
NIC PC	<u>4.51</u>	8.92	Cheque No: 001696
Complete Garden Landscapes 8 th , 9 th and 10 th cuts in July		1236.00	Cheque No: 001671
Accounts for Payment		£1949.23	

Receipts

F J Cambridge – headstone for the late
Ann Ayland 85.00

M S Watkins:
Rental of field 150.00
Burial Fees in connection with the
Late Walter Grey 315.00
Burial fees in connection with the
Late Wood 170.00 635.00
Total: £720.00

Post dated cheques for August:

Mrs F J Wallbank:
Salary – 1- 31 August '16 698.31
Less NIC 3.16 695.15 Cheque No: 001698

Inland Revenue:
NIC FJW 3.16
NIC PC 3.08 6.24 Cheque No: 001699

Complete Garden Landscapes
11th and 12th cuts in August 824.00 Cheque No: 001672
Total: £1525.39

Churchyard Grass Cutting: Currently the contractor is unable to access the Churchyard to carry out the contracted maintenance due to the works on the tower. The contractors have actually cut the grass and collected the cuttings. Hopefully when the works have been completed they can get the Churchyard back looking tidy.

A request has been received asking if the contractors can cut a strip on the other side of the footway at the end of the 30mph in the village for about 50 yards as the grass is overhanging the footway. Clerk to speak to contractor.

9 GAPTC/NALC MATTERS: Councillor Evers gave a report following the AGM held on Saturday, 16 July. It was deemed to have been a very successful event.

10 MATTERS ARISING:

a) Play Area: Councillor Brooke reported that she had met with Julie Pearce from Sovereign Play Consultants who had a good look around the Play Area. Regarding the current wetpour surface Ms Pearce felt that there was several years wear in the surface but the general sponginess of the surface is not as it should be as the base layer needs tamping down. Any feedback Sovereign has received is that one colour is the best. The time to replace the surface is when this is flagged up at the annual ROSPA inspection. Ms Pearce advised on replacing the wooden beam with a Flicky Low Level Trail which could be installed on the existing surface however if a springer was installed it would require a new surface area. It was agreed that consultation with parishioners would take place at the Summer Show on

Saturday 4 September about what extra equipment parents would like to see at the Play Area and if any equipment for older children was required.

It was also agreed that Councillor Brooke would make enquiries into possibly grant funding to finance improvements at the Play Area.

Councillor Townsend reported that Fairshares have revamped the picnic table and the seat and have done a great job. Also they have painted the phone box in Northwood Green and Hartlands Hill. It was agreed that Councillor Townsend would contact Mr Brown at SVW to see if he was willing to put some shelving in the phone box at Hartlands Hill similar to Northwood Green.

b) Highway Matters:

County Councillor Robinson entered

Tour of the Parish: The Chairman reported that he attended the tour of the parish along with Councillor Phelps, County Councillor Robinson and Rhodri Grey. The tour lasted for 2 hours and was very beneficial with 25 key areas requiring attention. The Clerk has transferred these defects into a spreadsheet and added any other areas that require attention. Clerk to send the spreadsheet to Mr Grey and CC Robinson.

Safety on the A48: Councillor Ensor said following the recent accident on the A48 involving two parishioners something must be done to make crossing the A48 safer. The Clerk confirmed that at the Minsterworth PC meeting the Chairman had asked if a joint effort could be made to see if any pressure can be put upon Glos Highways to provide safer points along the A48 to cross. County Councillor Robinson said that he would take this up with Mr Grey.

Councillor Townsend asked CC Robinson if a second cut of the verges would be carried out?

A48 Meeting Group: Councillors felt that it was important for this group to continue and the group that met in the Forest would not concentrate on the A48. Councillor Phelps thought that Fiona Thomas was going to stand down as secretary.

c) Footpaths: Councillor Townsend reported as follows:

- Chasing up the outstanding footpath problems with the PROW officer– blocked stile at Crowgate Lane, bridge near The Strand and the blocked footpath at Hartlands Hill.
- Ley Park - Recently put in three way marker posts with the help of two volunteers on the bridle path. These bridle path permissive way markers have been removed off the way marker posts and one of the posts towards the end of the bridle path been removed and cannot be found.

Councillors were in full agreement that this matter should be reported to the police as an act of criminal damage and the agent at Ley Park informed. Councillor Townsend to contact the police.

The Chairman reported that there was a review of the definitive footpath map underway.

d) Burial Ground: Councillor Brooke reported that she and the Chairman were meeting with the Headmaster Mr Crunkhurn at the school the following day for an informal meeting to discuss two options to extend the burial ground, the changes to the school playing field and the access to other agricultural land owned by the PC. She explained the options and it was agreed that Councillors would meet on site on Saturday 23/7/16 so Councillors could see the options on site. A site meeting will also be fixed with Mr Mathews to get his views on the options.

As The lease of the playing field expires next spring Cllr Brooke thought it sensible to incorporate all the changes in the new lease, - to be discussed in September. Cllr Brooke to provide a plan showing the options.

The Chairman reported that there were some loose bricks on the wall that is by the play area and Colchester Close. Councillors to look at this on Saturday.

e) The Strand: Councillor Brook gave an update on this matter. A replacement car park sign has been erected by the sea wall for the Parish Council, but this is the wrong place. It was agreed that when the sign has been put in the correct place by the Council that a Solicitors letter should be sent to Mr Larkham highlighting the terms of the lease. Clerk to contact Keiran Griffin of Dee and Griffin.

f) Trees A48: Letter had been sent to Mr Tim Bird at GCC – awaiting reply.

11 CORRESPONDENCE:

a) FODDC – Transport Forums: Councillor Landon said that she would attend one of the events in July, August or September

Any Other Correspondence:

Glos Care Services – Review of Minor Injuries and Illness Units in Gloucestershire: Responses to be received by midnight on 31 August 2016. Go to www.glos-care.nhs.uk for more details.

Forest Health Forum: The Chairman reported that he had attended this event on 2 July in Lydney Community Centre

Internal Drainage Board – Drainage Rates: Currently undertaking a review of all the land within the Boards area and liable to Drainage Rates. The land in question is the field at the bottom of the Burial Ground and is subject to rates of £14 pa which the IDB has deemed uneconomic to collect.

FOD Allocations Plan Examination – Inspector’s Interim Findings: More information can be found on the website www.fdean.gov.uk/go/apexamination .

Two Rivers Housing: The newly constructed houses in Gatwick Close are nearly complete and TRH are due to receive what they call the 8 week notice from the contractors which means they can put the property’s on to Home seekers and contact any people who are registered and eligible. However, they have now been told the Home seekers system is going to close as its now changing over to a new provider. This means that clients will not be able to register their interest in a property for at least a 6-week period. TRH are concerned that there may be people who are interested and eligible who have not yet registered so need to be informed. The Councillors had put up the poster in various locations through the Parish and informed local residents of the area.

It was agreed that the Clerk should respond to TRH stressing that people with a local connection to Westbury should be given priority.

12 MATTERS RAISED FOR NOTIFICATION: None

13 DATE OF NEXT MEETING: Monday, 19 September 2016 commencing at 7pm

The meeting closed at 9.20pm