

WESTBURY-ON-SEVERN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 18 June 2018 in Westbury Parish Hall.

PRESENT: Councillors - P Brooke
P Ensor
C Evers – Chairman
J Henry
D Hill
D Landon
P Radley
S Phelps – Vice-Chairman
Mrs F Wallbank – Clerk
County Councillor B Robinson (partial attendance)

Members of the Public: 0

1 APOLOGIES: Councillor Townsend, and District Councillor Boyles and CC Robinson would be late.
(*N.b Cllr Boyles did not turn up.*)

2 MINUTES OF MEETING: Minutes of the meetings held on Monday 21 May 2018 were agreed and signed.

3 DECLARATION OF INTEREST: Councillor Ensor declared an interest in planning applications number P0864/18/LD1

4 PUBLIC COMMENT: None present.

5 PLANNING MATTERS

a) Applications:

P0817/18/FUL Rock Farm, Rock Lane, WOS: LBC for the replacement of windows, rainwater works, removal of chimney stack & internal alterations. (Part retrospective)

Comments to the Forest of Dean District Council:

Due to the complicated nature of the proposed work the Parish Council on this occasion does not wish to present a view and instead we leave it to the Conservation Officer.

P0834/18/FUL Sunset Cottage, Walmore Common, Minsterworth: Erection of a single storey side extension

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application

Councillor Ensor took no part in the discussion on the following application:

P0864/18/LD1 Orchard House, Broken Cross Farm, Grange Court Road, Adsett: Application under Section 191 to determine whether the occupation of the dwelling without compliance with the agricultural occupancy condition of DF4873/A is lawful.

Comments to the Forest of Dean District Council:

The Parish Council **supports** this application

b) Decisions:

P0272/18/FUL Elton Farm, Littledean Road, Elton: Change of use of land to provide outdoor activities with the siting of a shipping container creation of timber decking area and additional improvements to existing car parking area (Part-retrospective) – **Granted**

P0498/18/FUL Ridgeway, Stantway Lane, WOS: Erection of a two-storey extension with alterations & associated works - **Granted**

P0501/18/LBC Wintles Hill House, Wintles Hill, WOS: LBC repointing of front of building using traditional lime mortar (mature putty) – **Granted**

P0595/18/FUL Ley Farm, Ley Lane, Minsterworth: Erection of an agricultural building for housing cattle – **Granted**

FODDC Tree Preservation Order DFTPO236 Westbury Court Nursing Home Court Gardens, WOS – TPO recommended

Appeals: None

Appeal Decisions: P1710/17/OUT Perricks Farm, Church Lane, Northwood Green: Outline application for the erection of one, two-storey dwelling and one bungalow, garages and associated development. (All matters reserved except for access).

Application dismissed by the Planning Inspectorate.

c) Site Inspection: None

d) Enforcement Matters: Northwood House, Northwood Green: The Clerk had circulated the reply from Mr Van der Hoven who apologised for the delay in responding to the PC's email. He confirmed that the investigation remains ongoing and has asked the Council's Conservation Consultant to provide him with feedback after a site inspection. Some Councillors are concerned that the Enforcement Officer is spending more time on trivial matters rather than following up this matter. Clerk to send an email.

6 FINANCIAL MATTERS:

a) Internal Audit Councillor Ensor agreed to carry out the internal audit.

b) Accounts for payment and receipts:

Mrs F J Wallbank:

Salary – 1- 30 June '18	712.28		
Less NIC	1.23	711.05	Cheque No: 001810

Inland Revenue:

NIC FJW	1.23		
NIC PC	<u>1.42</u>	2.65	Cheque No: 001811

Complete Landscape Gardeners:

Grass cutting in May x 2		824.00	Cheque No: 001812
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GRCC -Neighbourhood Planning Event

Attended by Councillors Evers & Phelps	40.00		Cheque No: 001813
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Accounts for Payment: £1577.70

Receipts

Mr Lewis – rental of shed at

Burial Ground	100.00		
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Total: £100.00

c) Clerk's Salary 2018/19 – Defer - Clerk to circulate spreadsheet.

7 GAPTC/NALC MATTERS: Councillor Evers reported that the GAPTC AGM is on Saturday, 21 July and will circulate the proposed positions prior to the next PC meeting to enable the Councillors to consider the proposals and decided how the Parish Council should vote. He also said he had been involved as a parish councillor in the ongoing GCC performance review

County Councillor Robinson entered

8 MATTERS ARISING:

a) Play Area: Councillor Henry had sent the Clerk a photo of the Wicksteed swing seat that needs to be replaced. It was agreed to obtain a quotation and also seek possible alternatives that may be suitable for small children. Wetpour surface around the edges on the right and left of the entrance is lifting.

b) Highway Matters: VAS Signs: The Chairman informed the meeting that GCC have not yet installed the promised two further posts to mount the units on in addition to the existing 4 posts. It was agreed that the 2 monitoring units would be commissioned as a matter of urgency using the existing 4 posts sites, starting outside the Water Gardens.

Highways Spreadsheet: Mr Middlecote had updated the spreadsheet which the Clerk had circulated to the Councillors and CC Robinson. The jobs on the sheet to be done by the Lengthsman Scheme who will be in the Parish week commencing 23 July were highlighted. Councillors reported other jobs that needed to be added to the spreadsheet.

Pedestrian Crossing Westbury Village: Councillors raised the topic of a pedestrian crossing in the village with CC Robinson who said that when Glos Highways carried out a survey, it did not show that was a real need for a crossing. However, if the Parish wish to carry out their own survey it would be considered, and if there was a fatality that would raise the profile for the need for a crossing. The Chairman expressed his major concern if this is GCC's approach to the matter. Rather, the need for a crossing should be based upon assessment of risk before, not after, a fatality. Councillor Hill said that she regularly visited the village and would collect some data and Councillor Landon would promote a crossing at the Summer Show to canvass parishioners.

Moving the 30mph Speed Sign: In attempt to slow vehicles negotiating the Westbury railway bridge, Councillors asked CC Robinson if the 30 mph signs could be resited to the top of Jordans Hill? CC Robinson agreed to explore the possibility.

Parking in The Village: There seems to be a growing parking problem in The Village which is being added to by one resident in the Village having 5 cars and a trailer. Also, people are using the spaces that are allocated for visitors to the Burial Ground for their own personal long term parking. It was agreed to purchase two signs which will be erected stating that the Lane is Private Land with No Parking except for Burial Ground Visiting.

c) Footpaths: In the absence of Councillor Townsend the Clerk reported:

Mr Wheeler had inspected two of the bridges on the edge of the woods in Ley Park and cleared the overgrown vegetation from around both.

- EWS5 is programmed for replacement. The other adjacent footbridge on EWS9 was in fine condition – but had to be uncovered from the vegetation.
- The route of EWS8 across the meadow from the corner where EWS5 and EWS10 also begin was not identifiable. A new signhead / signpost is required along with a stile (or the padlock removed from the gate).
- Footbridges on EWS11 and EWS148 being due for replacement. On EWS5 after removing the completely blocking vegetation it was fine. This was also the case with EWS148 but a lot of the overhanging branches on the path to get there were cleared in the process. A new waymark discs was placed on the bridge and the gateway at the far end from the A48.
- New kissing gate still not installed on the revised route of EWS13 at Upper Ley Farm. To be chased
- EWS117, GCC replaced the broken bridge rails last week.
- Unfortunately, the request for a drainage pipe to place on EWS10 is not possible.

d) Burial Ground: Offer of Memorial Bench: Councillor Phelps said that the PCC had given their permission for a Memorial Bench to be placed in the Burial Ground in memory of Colin Bennett. Councillors confirmed that the details of the bench as submitted by Mr Vallender was acceptable; however it would have to be fitted with appropriate ground fixings.

Memorial Tree: One of these has died and will need to be replaced. Ageed autumn matter.

Garden of Remembrance: Councillor Landon reported that comments have been made about how difficult it is to keep the Tablets of Stone clear and tidy, and would it be better if these were sited on the wall? A long discussion took place and it was agreed that it would be easier if the area was gravel and the hedge was removed. It was agreed that the Clerk would ask Mr Hale to quote for removing the hedge.

Extension: Councillor Brooke reported that the PC had received a reply letter from M^{rs} Fearnside at GCC who has asked for a breakdown of the valuation into the three components parts (*i.e.* Areas A-C), as the intention is to continue with two leases. Concern was expressed regarding the response, and a long discussion took place about the best way forward. It was agreed that Councillor Henry would speak with

Mr Poole to obtain an update, and subject to the outcome, the Parish Council would ask their agent to finalise the paperwork in connection with the planning application to try to get it submitted by the end of June. Councillor Radley reported that he had looked at the " proposed new playing field" and in his opinion regular mowing would work wonders towards making a playing field, although there was at least one low place that might need filling. He had spoken to Mark Sealey who is a local agri-contractor who would be willing to cut and remove the grass for nothing. He has a flail type mower which would do well at getting a short level finish for which the PC would have to pay.

e) Closed Churchyard: Work on the spire will commence this week. The contractors who are erecting the scaffolding have had to cut the grass around the tower to make the erection area safe and this will incur a cost which will be split with the Church.

The new management system of the Churchyard is setting a trend in other parishes. However, improvements will be made next year after lessons are learnt this year. Some areas have large thistles which need treating otherwise they will take over. The Chairman read out a parishioer's email with suggestions how to make the whole picture appear more cared for. It was agreed a working party will be arranged to treat the weeds and other areas that need attention. The grass cutting contractors will shortly have to cut all the areas and collect the vegetation. The Chairman will liaise with them.

A short discussion took place regarding the contractors as Northwood Green is also looking a little uncared for. It was agreed to ask if they have a box mower that could collect up the cuttings.

9 CORRESPONDENCE:

a) FODDC - Gambling Act 2005 Statement of Principles review consultation – Noted.

b) GCC - Flooding Naveen Tangri - Councillor Evers had spent an afternoon with Mr Tangri who is carrying out a flood review of surface water flooding for GCC as part of their Risk Management. They discussed the causes of flooding in Westbury parish and toured the parish looking at various areas that suffer from flooding and the properties which have either flooded in the past, or are at risk of flooding.

10 MATTERS RAISED FOR NOTIFICATION:

GDPR: Following the Clerk's session with the company that her other Parish Councils had employed to ensure that those PCs were GDPR compliant, there are several housekeeping matters that need to be discussed that were not addressed last month with the adoption of the policies.

11 DATE OF NEXT MEETING: Monday, 16 July 2018 commencing at 7.00pm

The meeting closed at 9.45pm