

# WESTBURY-ON-SEVERN PARISH COUNCIL

Minutes of the Meeting held on Monday 21 March 2016 in Westbury Parish Hall.

**PRESENT:** Councillors - P Brooke  
P Ensor  
C Evers – Chairman  
J Henry  
D Hill  
D Landon  
S Phelps – Vice Chairman  
M Townsend  
Mrs F Wallbank – Clerk

Members of the Public: 1 (partial attendance)

**1 APOLOGIES:** Councillor Radley and County Councillor Robinson

**2 MINUTES OF MEETING:** Minutes of the meeting held on Monday 15 February 2016 were agreed and signed after two minor amendments were made.

**3 DECLARATION OF INTEREST: None**

## **4 PRESENTATION FROM GARRY HANDLEY OBE, ROAD SAFETY PARTNERSHIP:**

The Chairman welcomed Garry Handley OBE and thanked him for attending tonight's meeting. Garry Handley presented a very informative and thought provoking talk on Road Safety with some very interesting information regarding accident statistics. The Road Safety Partnership involves Police, Fire & Rescue Service and GCC. There are only 2 mobile cameras in the County. He presented data on accident statistics on the A48 and these are available on the website [www.road-safety@gloucestershire.gov.uk](http://www.road-safety@gloucestershire.gov.uk). They are continuously campaigning and working as a Partnership to make the roads in the County safer. In 2014 saw the second lowest of overall injuries since records began in 1974. However, in the Forest of Dean 6 people were killed and there were 28 serious and 130 slight accidents totalling 164 but this is still an overall reduction of 50%. Statistics show 3 people per week will be involved in an accident in the FOD with probable age group 20-29 – Causes 82% driver error with drivers failing to look or speed.

Councillors raised matters of concern for example the speed on the A48 and speeding around Rodley. Garry Handley informed the Council of a book called "Mental Traffic Calming" by David Engwicht which local residents can try themselves eg leaving a child's bike at the side of the road of a ball warning drivers that there are children in the area and to slow down.

The Chairman thanked Garry for coming along to the meeting and the Councillors showed their appreciation by a round of applause.

**5 PUBLIC COMMENT: None**

## **6 PLANNING MATTERS:**

### **a) Applications:**

**P0074/16/FUL** Westbury Court Gardens, WOS: Erection of a kedar greenhouse measuring 3x8 metres  
Comments to the Forest of Dean District Council:  
The Parish Council **supports** this application

**P0239/16/FUL** Brook Cottage, Brook Lane, Adsett: Replacement dwelling & detached garage (demolition of existing)  
Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application

**P0245/16/FUL** Sunnyside, Broadoak: Erection of a rear/side single storey extension to provide ancillary accommodation (demolition of existing detached garage)

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application

**P0266/16/AG** Severn Mill, Strand Lane, WOS: Application for determination as to whether prior approval is required for further details. Prior notification for proposed agricultural non livestock building.

Comments to the Forest of Dean District Council:

The Parish Council cannot see any causal reasons why this should not be permitted development.

**P0260/16/FUL 1** Ley Road, Minsterworth: Proposed two storey side extension to existing dwelling

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application

**b) Decisions:**

**P1797/15/FUL** Twelve Ridges, Brook Lane, Adsett: Conversion of existing bungalow for supported living accommodation including separated access - **Refused**

**P1582/15/FUL** The Acres & Acres Corner, Northwood Green: Erection of a detached garage - **Granted**

**P1191/15/FUL** Grove Farm, Flaxley: Erection of a cattle shed – **Granted**

**P1561/15/FUL** Cyprus Cottage, Walmore Hill, Minsterworth: Two storey extension to side and adjoining garage, demolition of existing garage, porch and sheds and demolition of single storey extensions to side – **Application withdrawn**

**Appeals: None**

**c) Site Inspections: None**

**d) Two Rivers Housing – Car Parking Survey and Naming of new Houses:**

The email from Two Rivers regarding the naming of the new houses was circulated to all Councillors and it was agreed that the preference would be firstly Stantway Fields, then Stantway Close and then Gatwick Fields. Royal Mail has the final decision.

Councillor Brooke had obtained a copy of the Parking Survey undertaken by Two Rivers and it was agreed that Councillor Brooke would forward the survey to the Councillors together with her summary of the findings for Councillors to consider

**7 FINANCIAL MATTERS:**

a) Internal Audit Councillor Brooke agreed to carry out the internal audit.

b) Accounts for payment and receipts:

Mrs F J Wallbank:

Salary – 1- 31 March ‘16	694.84		
Less tax	12.60		
Less NIC	<u>2.74</u>	679.50	Cheque No: 001673

Inland Revenue:

Tax FJW	12.60		
NIC FJW	2.74		
NIC PC	<u>2.60</u>	17.94	Cheque No: 001674

Northwood Green Playing Field Rent For the period 1.10.14-31.3.16	10.00		Cheque No: 001675
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Chairman’s Allowance – second half year	25.00		Cheque No: 001676
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Lydcare – Donation for Dial-A-Ride Service For Westbury	200.00		Cheque No: 001677
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**Accounts for Payment** **£932.44**

**Receipts**

M S Watkins – Burial Fees in connection with:  
The late Joyce Powell 135.00  
The late James Pitt 315.00 450.00

F J Cambridge: Memorial for the late Raymond Wood 60.00

Gordon Blake – Burial fees in connection with  
The late Anthony Paul Leach 315.00

**Total: £825.00**

**Any Other Financial Matters:**

**Donation to Lydcare:** The Clerk asked if the Councillors wanted to send the £200 donation to Lydcare that was allocated in the budget as it was the end of the current financial year. Councillor Landon said the service was being used quite frequently and felt that a donation should be made. It was agreed to send the £200 allocated in the budget.

**8 GAPTC/NALC MATTERS: Nothing to report**

**9 MATTERS ARISING:**

**a) Play Area:** The Clerk reported that she had received two quotations for replacing/works to the play area surfacing. These would be discussed in more detail when the third quotation had been received.

**b) Highways:**

**Speed Limit Reduction Bollow and Rodley Network:** An email had been received from a parishioner in Bollow requesting the Parish Council’s support for a discretionary speed limit to be imposed using the “20 is Plenty” signage. The Clerk had forwarded a copy of County Councillor Robinson for his attention. This matter had been discussed earlier in the evening with Garry Handley and he suggested that residents in these rural areas use some of the traffic calming suggestions and promised to send the Clerk the information.

It was agreed that the Clerk would contact the Road Safety Partnership to see if the 20mph bin stickers were free to residents.

**Road Safety Issues – The Strood, Broadoak:** An email had been received from a resident in Broadoak looking for help with road safety with regard to both access in and out of The Strood and problems with high vehicles continuously hitting the Broadoak railway bridge. The Chairman said that for many years the Parish Council had campaigned for the safety of the bridge but it is owned by Network Rail and they don’t seem to be too worried about vehicles hitting the bridge and causing traffic chaos. Councillor Phelps said that the County Council will not erect or replace any roadside mirrors and this would be down to the residents who use the mirror.

**County Councillors Highways Local Scheme:** The Clerk reported that the County Councillors budget had been increased to £30,000 spread across their parishes. Also it had been agreed to introduce the Lengthsman scheme to tackle filling small holes, straightening posts, cleaning signs, clearing gullies, re-pointing paving, alleyway clearing, strimming etc. Each county councillor is allocated 3 weeks of the gang for the year. The lengthsman scheme is launching in April and will run from April/May – December.

**Bridges – Broadoak and Jordans Hill:** The yellow and black chevron stripes from both bridges are laying in the verges. Clerk to write to Network Rail to report these.

**Flooding Problems Adsett:**

White House Farm: Flooding.

Church Lane outside Bruce Fisher’s The flooding is towards the bottom side of Church Lane. The pond adjacent to road and the drain from pond to the ditch is blocked and floods the lane when there is any amount of rain.

Adsett Court: Culvert outside the property opposite Adsett Court is blocked. Clerk to report all of these flooding issues to Mr Watkins.

**30MPH Sign Ampney Lane** – this has still not been replaced

**S.I.D.** It was agreed that the Parish Council would request to borrow the mobile S.I.D. to use in the Parish especially to gather evidence to ascertain if traffic is speeding through Westbury Village.

**c) Footpaths:** Councillor Townsend reported that footbridge at The Strand had still not been repaired.

Councillor Henry reported that the Severn Bore Carpark had now been cleared by the EA and had been rescalped.

The Clerk reported that she received an email from Michael Barton regarding EWS81/1 confirming that it is already on the definitive map and the only way it can be removed is by legal order following consultation and accepts that it might be blocked and will need attention in due course.

**d) Memorial for the late Norman Stephens:** The Chairman confirmed that the trees had been planted and several members of the family were present. It was agreed that more notice will be given for the erection of the plaques. The Clerk had obtained quotations from two firms for a 7”x5” bronze cast plaque with a 12” brass stem – both were fairly similar. It was agreed to accept the quotation from Falon Nameplates at a cost of £210 plus £18 for delivery plus VAT.

**e) Burial Ground:** The Chairman reported:

- He and Councillor Phelps met with Clive Reynolds and Peter Williams, Planning Officers at FODDC
- Would cost around £350 for the Parish Council to submit a planning application
- They could not foresee any problems – biggest impact will be the moving the fence and changing the use

It was agreed that Councillor Brooke and the Chairman would look at drawing some official plans for submission.

The Chairman also reported that he had unearthed the kerbing around the Memorial Garden

## **10CORRESPONDENCE:**

**a) HM Queen Elizabeth 90<sup>th</sup> Birthday Commemorative Medal:** noted

**b) Gloucestershire Chest Fund – Request for donation:** It was agreed that any donations make they like to keep it very local

**c) Email Richard Leach, Fairshares Time Bank:** The Parish Council’s email to Gemma Smith at Glos Youth Support has been passed on to Mr Leach regarding some work to be carried out painting the telephone boxes etc. It was agreed that Councillor Brooke and Townsend would meet and discuss the projects with Mr Leach.

## **11 MATTERS RAISED FOR NOTIFICATION: None**

**12 DATE OF NEXT MEETING:** Monday, 18 April 2016 commencing at 7pm

The meeting closed at 9.55pm