

## WESTBURY-ON-SEVERN PARISH COUNCIL

Minutes of the Council Meeting held on Monday 17 October 2016 in Westbury Parish Hall.

**PRESENT:** Councillors - P Brooke  
P Ensor  
C Evers – Chairman  
J Henry  
D Hill  
D Landon  
S Phelps – Vice-Chairman  
P Radley  
M Townsend  
Mrs F Wallbank – Clerk  
County Councillor B Robinson (partial attendance)

Members of the Public: 1 (partial attendance)

**1 APOLOGIES:** District Councillor Boyles

**2 MINUTES OF MEETING:** Minutes of the meeting held on Monday 19 September 2016 were agreed and signed.

**3 DECLARATION OF INTEREST:** None

**4 PUBLIC COMMENT:** Received

*County Councillor Robinson entered:*

County Councillor Robinson reported:

- Joined a task group looking at the performance of secondary schools – Dean Magna had an outstanding report
- Hospitals losing money - £11M - meeting in November to establish what is exactly happening
- Review of community based Forest Health Services has been delayed until the Spring
- Lengthsman scheme – has had 2 more weeks added to this time in January and February

The Clerk thanked him for assisting in the matter re the VASS signs as Rhodri Grey was saying he could not make any decisions on this matter until the GCC highway improvements team had concluded reviewing their VASS policy and was awaiting further advice on the approvals process.

### 5 PLANNING MATTERS

#### a) Applications:

**P13629/19/FUL** The Old Vicarage, The Village, WOS: Variation of condition (02) approved plans for minor alterations following design of oak frame ref P0385/16/FUL

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application

**P1332/16/FUL** Oak Barn Poulton Court Farm, Northwood Green: Erection of outbuilding within curtilage of dwelling – It was agreed to have a site meeting on Saturday, 22 October at 10.30am,

**P1346/16/FUL** Gatwick Farm House, Stantway Lane, WOS: Conversion and extension of existing barn to form residential dwelling

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application subject to adequate drainage provisions

**P1377/16/FUL** Cyprus Cottage, Walmore Hill, Minsterworth: Retrospective application for garage at side, replacement porch, first floor dormer at rear and new boundary wall and gates

Comments to the Forest of Dean District Council:

The Parish Council **objects** to this application for the following reasons:

- The plans proposed with P03818/16/FUL were acceptable to the Councillors however they were not aware of the applicants intention to engage in these new activities – if we were aware perhaps we would have taken a different view
- Retrospective applications treat neighbours and local authorities with contempt.

**P1364/16/OUT** Land at Stantway Lane, Stantway Lane, WOS: Outline application for the erection of a detached dwelling

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application

**P1420/16/FUL The Paddocks, Ley Lane, Minsterworth:** Conversion of existing double private garage to ancillary accommodation.

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application

**P0076/16/DISCON** Wyncolls Farm, Lumbars Lane, Elton: Discharge of condition (09) roofing and external facing materials of planning permission P1015/15/FUL

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application

**b) Decisions:**

**P1259/16/TCA** Westbrook House, The Village, WOS; Felling of x1 Ash tree at Westbrook House – **Granted**

**P1172/16/FUL** Riverside Cottage, Riverside Lane, Broadoak: Erection of a two storey pitched roof rear extension and demolition of existing single storey conservatory – **Granted**

**P0967/16/FUL** Bingly, Church Lane, Northwood Green: Erection of a two storey side – **Granted**

**P1054/16/LBC** Lower Ley Farm, Lower Ley: Maintenance and redecoration of the external elevations. (Part-Retrospective) - **Granted**

**c) Site Inspections:** None

**Appeals: Land Near, Cowles Farm, Elton Road, Elton:** Informal Hearing on the 18 and 19 October – The Chairman will attend on the 18<sup>th</sup>.

**d) Gatwick Close -Parking Survey:** Councillor Brooke circulated a revised plan of the parking spaces available in Stantway Lane. The Chairman said that photographic evidence would be most useful. It was agreed to monitor for the time being.

**8 FINANCIAL MATTERS:**

**a) Internal Audit** Councillor Ensor agreed to carry out the internal audit.

**b) Accounts for payment and receipts:**

Mrs F J Wallbank:

Salary – 1- 31 October '16	698.31		
Less NIC	3.16	695.15	Cheque No: 001711

Inland Revenue:

NIC FJW	3.16		
NIC PC	3.08	6.24	Cheque No: 001712

Complete Garden Landscapes			
15th and 16th cuts in September		824.00	Cheque No: 001713

Grant Thornton – audit fees for year ended			
31 March 2016	100.00		
	<u>VAT 20.00</u>	120.00	Cheque No: 001714

Cost of new waterbutt for Burial Ground – Refund due to Mr C Evers	38.50	Cheque No: 001715
RBL Poppy Appeal – Cost of wreath	17.00	Cheque No: 001716
<b>Accounts for Payment</b>	<b>£1700.89</b>	

### Receipts

FODDC Second half of precept payment	8935.00
<b>Total:</b>	<b>£8935.00</b>

**8c) Accounts for the year ended 31 March 2016:** The Clerk confirmed that the external auditors had signed off the accounts and the audit completion notices had been put on the noticeboards. The Auditors had flagged up a few minor points which would be addressed next year.

### Any Other Correspondence:

**Precept for the Financial Year 2017/18:** The Clerk reported that the FODDC had informed Town and Parish Councils that the Local Council Tax Support grant will be withdrawn for the financial year 2017/18. The amount of LCTS this year was £560.

**9 GAPTC/NALC MATTERS:** The Chairman highlighted a few training sessions – Focus on Housing Developments on Thursday 10 November 11-2.30pm £20 – Councillor Phleps said he would be interested in attending this.

### 10 MATTERS ARISING:

**a) Play Area:** Councillor Landon said that she had spoken with the PHMC about the fence near the bus shelter. The PHMC are considering extending the length of post and rail fencing to deter people taking a short cut.

### b) Highway Matters:

**Ditches Rodley Road:** During Public Comment it was agreed that the Clerk would request a site meeting with Rhodri Grey and the Internal Drainage Board to discuss the ditches around the Village Hall which have not been cleared out for some considerable time.

**Resurfacing of Rodley Road:** The Clerk confirmed she had received confirmation from Rhodri Grey regarding the sections of road that would be resurfaced in Rodley.

**Commissioners Fund:** The Clerk confirmed that she was in dialogue with Rhodri Grey about the positioning and funding of the posts to attached the two portable VAS signs

**Bus Stop Signs:** Bus stop ¾ mile after Warlocks' property bus stop sign demolished. Also the new erected bus stop sign at Hunthill has been demolished again by persons unknown.

**Signs:** Westbury-Gloucester turn off to Hunthill left turn sign damaged by persons unknown

**A48 Meeting Group:** Councillor Ensor said she would be attending the A48 Meeting on 16 November and would raise the problem with vegetation on the railway embankment again.

### c) Footpaths:

- The Clerk had received an email from a local resident who organises vintage motorbike rallies and this year the group stayed at the Apple Orchard campsite. The only criticisms received came from those in their group who like to go walking - their comments ranges from it being almost impossible to find a circular route of footpaths which were not blocked or impassable, to the worst area they have been to regarding the state of footpaths. He had been in touch with the local resident explaining that the Parish Council, for the last 3 years, had been trying to get the footpaths around Adsett and Chaxhill waymarked and fully open for walking. The local resident had offered to walk some of the footpaths local to the area and report back to him with any problems.
- Mike Barton has informed him that Mr Jeff Wheeler will be the new PROW Officer for our area, and starts working for Amey on 1 November
- Meeting in Ley Park had been postponed – new date Wednesday, 26 October – Councillor Henry to accompany him.

Councillor Phelps reported that there were some loose boards that needed attention on the footbridge behind the Church.

Councillor Henry suggested that it would be a very good to formulate a spreadsheet for the defective footpaths, as the Clerk had produced for the Highway problems, then everyone could see which ones had problems. Councillors thought this was a very good idea.

**d) Burial Ground:** Councillor Brooke reported that she would draft an outline planning application to be submitted to FODDC. Councillor Phelps said he would speak with the Vicar about the process for the concertation of the land.

**e) The Strand:** No further update – Clerk to chase Kieron Griffin.

**f) Tree Off A48:** Awaiting a reply from Tim Bird at GCC.

#### **11 CORRESPONDENCE:**

a) BT Consultation for the removal of payphones at Stantway Lane and the Red Lion Pub: BT are proposing to decommission these two boxes – the Stantway Lane one had been used 7 times in a year and the one in The Village 31 times. Councillor Phelps suggested that it would be good idea to put a defibrillator in the one in The Village as one had been offered to the Parish. Councillors thought this was an excellent idea. Councillor Hill noted that there needs to be a power supply for the defibrillators to be connected to. Councillor Phelps to make some enquiries into this. Regarding the Stantway Lane box, the Clerk had responded to a concerned Stantway resident (Mr Mustoe) advising that if local people wanted to see the box retained and in working condition they would need to write into the FODDC, or form a petition. However now knowing the number of times it has been used in the last year it is highly unlikely BT will leave it in working order. Currently the door is missing off the box and this would need to be replaced prior to the Parish Council adopting the box if that is what is decided. The matter to be discussed further at the November meeting.

#### **12 MATTERS RAISED FOR NOTIFICATION:**

**Churchyard Hedge:** Councillor Radley agreed to trim this back in time for the Remembrance Service – Councillor Phelps said he would help.

**Bus Shelter by Broadway Lane:** Councillor Henry said that the ivy was growing back again – Councillor Phelps said that putting a copper nail/s at the base would kill it completely. Councillor Henry said he would give that a try.

**Maintenance on Telephone Boxes:** Councillor Townsend said that he had still not been able to get in touch with Fairshares re the maintenance works to the telephone boxes. They had all the materials that he had purchased. We would continue to chase.

**13 DATE OF NEXT MEETING:** Monday, 21 November 2016 commencing at 7pm

The meeting closed at 9.46pm