

## WESTBURY-ON-SEVERN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 15 October 2018 in Westbury Parish Hall.

**PRESENT:** Councillors - P Brooke  
P Ensor  
C Evers – Chairman  
J Henry  
D Landon  
P Radley  
S Phelps – Vice-Chairman  
M Townsend  
Mrs F Wallbank – Clerk  
DC R Boyles (partial attendance)  
CC B Robinson (partial attendance)

Members of the Public: 10 (some partial attendance)

**1 APOLOGIES:** Councillor Hill. The Chairman went through the Emergency Procedure

**2 MINUTES OF MEETING:** Minutes of the meeting held on Monday 17 September 2018 were agreed and signed.

**3 DECLARATION OF INTEREST:** None

### **4 PRESENTATION FROM CATHERINE HARRIS, DEMENTIA FRIENDLY COMMUNITY ENABLER, FODDC**

The Chairman welcomed Ms Harris and thanked her for coming. Their aim is to build on and expand their already welcoming communities to create a dementia friendly environment by increasing awareness and understanding. They look at Community Buildings to see whether they can be made more “Dementia Friendly”, they offer training to groups/parishioners to raise awareness and give them knowledge about Dementia and to promote Dementia Friend activities in towns and villages.

The Clerk said that the Parish Council was not responsible for the Hall so would send Ms Harris the details of the Chairman of the Hall so that Ms Harris could make direct contact.

**5 PUBLIC COMMENT:** Nothing that was not dealt with under agenda items.

### **6 PLANNING MATTERS**

a) Applications:

**P1275/18/LD1** Grassington, Northwood Green: Application under Section 191 to establish whether the erection of 2 greenhouses & 3 chicken sheds are lawful operational development

Comments to Forest of Dean District Council:

The Parish Council **supports** this application

**P1377/18/FUL** Hutts Farm, Upper Rodley Road, WOS: Erection of a two-storey extension, single storey rear porch with internal alterations and associated works. Demolition of part of existing side extension.

Comments to Forest of Dean District Council:

The Parish Council **supports** this application

**P1464/18/FUL** The Proberts, Lumbars Lane, Elton: Erection of a replacement front porch, installation of x 3 dormers with associated roof alterations, replacement of ground floor window with Bi-fold doors and internal alterations

Comments to Forest of Dean District Council:

The Parish Council **supports** this application

**b) Decisions:**

**P0092/18/DISCON** Wyncolls Farm, Lumbars Lane, Elton Discharge of Conditions 03 (Approved plans of stabling, walker and track) and 07 (Parking and turning facilities) of planning permission P1015/15/FUL - **Granted**

**Appeals: None**

**Appeal Decisions: None**

**c) Site Inspection: None**

**d) Enforcement Matters: Northwood House, Northwood Green:** Following the Parish Council's complaint to the FODDC about the lack of information received the Parish Council has received a reply from Mr Stephen Colegate, Principal Planning Officer at the FODDC which had been circulated to all Councillors. The owner of Northwood House has been invited to make a planning application for the works undertaken at the site. Should an application be received the matter will be considered by the planning officers and no further enforcement action will be taken whilst the application is being considered (case would be closed). Should any submitted application be refused then the Council will consider the use of its enforcement powers at that stage and whether it is expedient to undertake any formal action. Mr van der Hoven has also apologised for the delay in this instance and asked that Mr Colegate express this to the Parish Council, which he has done. It was agreed to thank Mr Colegate for his reply and await a planning application.

## **7 FINANCIAL MATTERS:**

**a) Internal Audit** Councillor Brooke agreed to carry out the internal audit.

**b) Accounts for payment and receipts:**

Mrs F J Wallbank:

Salary – 1- 31 October '18	733.65		
Back pay for July, August & September	64.11		
Less NIC	11.49		
Tax	<u>12.20</u>	774.07	Via Bank Transfer

Inland Revenue:

Tax FJW	12.20		
NIC FJW	11.49		
NIC PC	<u>13.21</u>	36.90	Cheque No: 001817

Complete Landscape Gardeners:

Grass cutting in October x 2	824.00		Via bank transfer
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Samurai Signs – cost of signs for Burial

Ground – refund due to Mr Radley	20.00		Via bank transfer
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Chairman's Allowance	25.00		Cheque No: 001818
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Northwood Green Playing Field rent	10.00		Cheque No: 001819
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**Accounts for Payment: £1689.97**

## **Receipts**

FODDC – second half of precept	9849.00		
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**Total: £9849.00**

## **8 GAPTC/NALC MATTERS: Deferred to next meeting.**

With agreement the Chairman brought the two following items forward:

**Speeding in Broadoak:** Apparently the street lighting cannot be turned around and instead it would mean the Parish Council would have to pay for a new street light. The Chairman and Councillor Phelps reported that they have a meeting scheduled with Mr Middlecote (Gloucestershire Highways) on 7

November and if nothing further has been agreed about the siting for the VAS by then they will have an on-site meeting- Also discussed will be the possible installation of double white lines to prevent overtaking.

#### **Proposed extension to Burial Ground:**

There were 3 parishioners present who expressed their dismay over the lack of consultation that they felt had taken place and asked whether the PC had investigated purchasing land elsewhere and get the school to buy the land by the school. They also claimed 200 people had signed a petition opposing the extension to the Burial Ground, and they expressed their concern that the bottom field would be too wet to use as a playing field.

The Chairman gave a lengthy explanation/history to where the PC is at now. One significant factor was that when the land was purchased in the late 1960s, a condition of the contract terms was that it was solely on the basis that the land would all eventually be used for a Burial Ground.

Arrangements have been agreed for various bodies to meet with Sport England to discuss the application. Questions have been asked about the quality of the soil, so this now entails soil samples to be taken at further provisional estimate costs of around £1000.

#### **9 MATTERS ARISING:**

**a) Play Area:** Councillor Townsend has carried out the 3 monthly-inspection.

**b) Highway Matters: VAS Signs:** The Chairman has submitted the quarterly report to the Police Commissioner. Councillor Radley has managed to get some extra brackets made at a minimal cost.

**A48 Resurfacing: Cc Robinson reported** the quality of the resurfacing work of the section of A48 from the Severn Bore to Walmore Hill Service Station is poor and will have to be redone.

**“Worlock’s” Wall:** Another large section of the wall bounding the “Worlock” land requires repair. CC Robinson will report this.

*CC Robinson left*

DC Boyles reported:

- Purchase of the Five Acres site for £1 -there is much more to it than the purchase price as it is subject to Council Taxes of £170,000 and a demolition cost of £1.5M
- Forest First running the Council

*DC Boyles left*

**c) Footpaths:** Councillor Townsend reported as follows:

- Been in touch with Geoff Wheeler and a new bridge has been installed into Ley Park from the Northwood Green End.
- EWS152 Wyncolls Farm a gateway blocked where it goes through Wyncoll’s and spent over two hours clearing brambles and blackthorn from an extremely wide and thick hedge. It’s now a lovely walk through!
- EWS146 and 147 Opposite Pound Farm, Elton and Broadoak – Met with the landowner regards reopening these and in respect of EWS147 he has agreed to clear the route on his land and has requested delivery of a metal kissing gate to replace the broken stile.
- After months of trying finally met up with the landowners on Hartlands Hill where EWS81 is blocked where it goes down to Walmore Common.
- EWS52 Near to the disused railway bridge near Boseley (Winyard Wood). Gate locked and no stile. Reported to PROW
- EWS8 Off Ampney Lane, the landowner has installed a new stile.

**d) Burial Ground: Extension: See above**

A couple of the plots have metal kerbs around the graves. Councillor Townsend agreed to take some photos and will send them to the Clerk.

**e) Closed Churchyard:** Councillor Landon said that she had arranged a meeting at her house to discuss the way forward to managing the grass in the Churchyard next year.

**10 CORRESPONDENCE: None**

**11 MATTERS RAISED FOR NOTIFICATION:**

**Remembrance Sunday:** 11 November 11am at Minsterworth Church. The Chairman thanked Councillor Landon for all her hard work researching the history of the names on the War Memorial.

**12 DATE OF NEXT MEETING:** Monday, 19 November 2018 commencing at 7.00pm.

Meeting closed at 9.30pm

The meeting closed at 9.15pm