

WESTBURY-ON-SEVERN PARISH COUNCIL

Minutes of the Council Meeting held on Monday 19 September 2016 in Westbury Parish Hall.

PRESENT: Councillors - P Brooke
P Ensor
C Evers – Chairman
J Henry
D Hill
D Landon
S Phelps – Vice-Chairman
Mrs F Wallbank – Clerk
County Councillor B Robinson (partial attendance)
District Councillor Boyles (partial attendance)

Members of the Public: 0

1 APOLOGIES: Councillors Radley and Townsend

2 MINUTES OF MEETING: Minutes of the meetings held on Monday 18 July and Monday 17 August 2016 were agreed and signed.

3 DECLARATION OF INTEREST: None

4 PUBLIC COMMENT: None present

5 PLANNING MATTERS

a) Applications:

P1172/16/FUL Riverside Cottage, Riverside Lane, Broadoak: Erection of a two storey pitched roof rear extension and demolition of existing single storey conservatory

Comments to the Forest of Dean District Council:

The Parish Council **supports** this application.

P1233/16/FUL Applegarth, Chaxhill: Erection of a replacement dwelling & double garage. Change of use of land to residential curtilage, creation of a new vehicular access and driveway including improvements to boundary wall

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application subject to Highways being satisfied with the new proposed access and a suitable sewage and surface water drainage system are incorporated.

P1259/16/TCA Westbrook House, The Village, WOS; Felling of x1 Ash tree at Westbrook House

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application

P1234/16/FUL Applegarth, Chaxhill: Erection of an agricultural barn:

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application however has concerns regarding the size of the barn in comparison to the acreage the barn will serve.

b) Decisions:

P0888/16/COU Cedarholme, Hartland Hill, Minsterworth: Change of use of agricultural land to garden – **Granted**

P1008/16/FUL Village Hall, Rodley Road, WOS: Construction of disabled access ramp and steps – **Granted**

P1034/6/FUL The Old Fruit Stall, Hartland Hill, Minsterworth: Proposed ground and first floor extensions - **Refused**

c) **Site Inspections:** None

Appeals: Land Near, Cowles Farm, Elton Road, Elton: To be dealt with by an Informal Hearing on the 18 and 19 October. The Parish Council had received no notification from the FODDC on this matter.

d) **Gatwick Close** –The Clerk reported that she had received confirmation from Two Rivers Housing that all tenants have a connection to the Westbury on Severn locality, varying from previously living in the area but having no option but to move and now able to return - to having family in the vicinity.

Parking Survey: Councillor Hill reported that the school bus could not get through one afternoon around 3.15/3.20pm. It was agreed that Councillor Hill and Brooke would monitor this and see if they can get any photographs as these would add weight to the argument that more parking spaces are required.

8 FINANCIAL MATTERS:

a) **Internal Audit** Councillor Brooke agreed to carry out the internal audit.

b) **Accounts for payment and receipts:**

Mrs F J Wallbank:

Salary – 1- 30 September ‘16	698.31		
Less NIC	<u>3.16</u>	695.15	Cheque No: 001673

Inland Revenue:

NIC FJW	3.16		
NIC PC	<u>3.08</u>	6.24	Cheque No: 001674

Mrs F J Wallbank – expenses for period

January-September 2016

Photocopying	12.40		
Tel, Broadband	45.00		
Petty Cash Restoration	17.03		
½ yrs room rental			
1.10.15-31.3.16	50.00		
¼ telephone rental	<u>56.97</u>	181.40	Cheque No: 001676

Chairman’s Allowance		25.00	Cheque No: 001677
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Northwood Green Playing Field rent		10.00	Cheque No: 001678
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Complete Garden Landscapes

13 th and 14 th cuts in September		1236.00	Cheque No: 001679
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Accounts for Payment		£2153.79	
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Receipts

F J Cambridge – second inscription

Fee for the late Joyce Enid Powell		30.00	
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Smith’s Funeral Services, Newent – Fees

In connection with the late Robert

Woodford Evans		315.00	
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M S Watkins: Fees in connection with

The late Godfrey Charles Howell	315.00		
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Interment fees for the late

	<u>85.00</u>	400.00	
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HM Customs and Excise Vat refund		174.06	
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Total:		£919.06	
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9 GAPTC/NALC MATTERS: Nothing to report

10 MATTERS ARISING:

a) Play Area: Councillor Brooke reported that she consulted with the members of public who visited the show. People were strongly in favour of the pony for the play area and the flicky trail. Councillor Landon was not sure if the fence had been repaired near the bus shelter. It was agreed to leave replacing the sign for the time being as maybe some Lottery Funding may be secured

b) Highway Matters:

County Councillor Robinson and District Councillor Boyles entered

Resurfacing of Rodley Road: Councillor Landon asked for clarification which part of Rodley Road was being resurfaced and also when will the very bad section of road beyond Haydon Farm be resurfaced.

Hedges Both Sides of Railway Bridge Junction Inn: Overhanging foliage. County Councillor Robinson said he would add this to the lengthsman scheme.

Parking Problems in Westbury Village: Especially a problem around the Preaching Cross and the Red Lion blocking Bell Lane. A fairly long discussion took place on this matter and no solution could be reached.

Commissioners Fund: The Commissioner had confirmed that the Parish Council had been successful in their grant application for two portable speed activated signs. The Chairman was concerned that no details on the signs had been given but it was agreed to wait and see what was forthcoming.

Brick Wall on rhside going out of Westbury: Wall has fallen down in two places – responsibility of Gloucestershire Highways. County Councillor Robinson to report.

County Councillor Robinson reported that that the Road Safety Liaison Group had been successful with their bid to the Police Commissioner to the tune of £9,000 however there was a shortfall of £2,000 and would be approaching Town and Parish Councils for a financial contribution. The scheme is to tackle driver behaviour via Social Media.

A48 Meeting Group: The Clerk confirmed that Fiona Thomas is not standing down as secretary.

c) Footpaths: The Clerk reported on behalf Councillor Townsend as follows:

- He had reported the damage to the Ley Park bridle path way markers and the missing way marker post at Coleford Police Station on Friday 19 August. He had also discovered a section of 9 inch drainage pipe had gone missing; this had been left for future use on a ditch on one of the footpath in the wood. The value of drainage pipe: £60.00 and was the property of Gloucestershire PROW. This was also reported to the police.
- Has a meeting with Paul Manley, the agent for Ley Park and a member of the shoot set for Thursday 29 September, at 3pm to discuss the permissive route of the bridle path. Unfortunately, Mike Barton has a prior engagement so is unable to attend but Councillor Townsend asked if Councillor Henry would join him for the meeting. Councillor Henry said that he would make contact with Councillor Townsend.
- Mike Barton had been into Westbury and checked the 4 bridges but unfortunately it may take a while before the necessary repairs are carried out.

The Clerk reported that she had a reported that there was electric fencing causing a hazard for people walking the footpath at Gatwick. Councillors said that Councillor Townsend already knew about this.

d) Burial Ground: Councillor Brooke reported that she had had several meetings with Councillors and Mike Matthews to discuss the best option to extend the Burial Ground. A solution has been agreed between the relevant parties and Councillor Brooke was in the process of drawing up a plan.

e) The Strand: Keiron Griffin had quoted £50 inc VAT to send a solicitor's letter to Mr Larkham regarding the carpark at The Strand. Councillor Brooke had written a briefing paper for Mr Griffin to base his letter on the matter.

f) Trees A48: Still awaiting reply. Clerk to send reminder.

g) Telephone Box Stantway: The Chairman had been and taken pictures of the phonebox – apparently BT had repaired the apparatus but had not re-fixed the door. District Councillor Boyles said that BT were looking at de-commissioning a number of boxes in the area. Parishioners have 42 days from

31.8.16 to contact FODDC if they wish the box to remain operational. The PC will be consulted separately.

11 CORRESPONDENCE:

a) West Dean Parish Council – Affordable Housing in the FOD. It was agreed that the Parish Council would be happy to be included.

Any Other Correspondence:

Garden of Remembrance Burial Ground: The Clerk reported that she had received a letter from a parishioner who has a reserved plot in the Garden of Remembrance. She is distressed that large floral tributes are being placed on the space in front of her reserved plot and encroaching onto her plot. It was agreed to monitor.

12 MATTERS RAISED FOR NOTIFICATION:

Telephone boxes: The telephone boxes are still not finished Councillor Townsend had chased Richard Leach from Fairshares a few weeks ago to see when they would come back to complete the work and was informed it would be in a couple of weeks. When they have been painted Councillor Townsend will contact Simon Brown at SVW for help with kitting out the Hartland Hill box.

District Councillor Boyles reported that he would chase up the FODDC re the Solar Farm at land near, Cowles Farm, Elton Road, Elton as the Parish Council had not been notified of the date. Gave an update on the Allocations Development Plan. The new recycling programme is going very well however parishioners are asked to wash all glass bottles.

13 DATE OF NEXT MEETING: Monday, 17 October 2016 commencing at 7pm

The meeting closed at 9.15pm