

WESTBURY-ON-SEVERN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 16 December 2019 in Westbury Parish Hall.

PRESENT: Councillors - P Ensor
J Henry
D Hill
D Landon - Vice
S Phelps – Chairman
P Radley
M Townsend
Mrs F Wallbank – Clerk

Members of the Public: 0

1 APOLOGIES: Councillors Woodman, Hyett and CC Robinson
The Chairman went through the Emergency Procedure

2 MINUTES OF MEETING: Minutes of the meeting held on Monday, 18 November 2019 were agreed and signed.

3 DECLARATION OF INTEREST: None

4 PUBLIC COMMENT: None present

5 PLANNING MATTERS:

a) Applications:

P0845/19/LD1 The Annexe, Briardene, Wintles Hill, WOS: Application under section 191 to establish the use of building as a separate single dwelling house

Comments to the Forest of Dean District Council:

The Parish Council **objects** to this application for the following reasons:

- development in the open countryside
- outside the settlement boundary

P1733/19/FUL Sunnyside, Broadoak: Construction of a new vehicular access & erection of 1.2m high wall to remove existing access

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application

P1832/19/LBC 4 Bay Court, Goose Lane, Rodley: LBC to replace all windows and doors

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application

b) Decisions: P1378/19/FUL Severn & Wye Smokery: Installation of ground source heat pump infrastructure (retrospective) – Granted

P1214/19/FUL Keepers Cottage, New Road, Popes Hill, Newnham: Conversion of existing attached store to be used as part of main dwelling including the erection of a rear and side extension and erection of a detached garage. Demolition of part of existing store. (Resubmission) – Application withdrawn

P1418/19/FUL Ninnage Lodge Cottage, Crowgate Lane, WoS: Change of use of land to provide additional car parking area and garden area for the existing cottage. Construction of new vehicular access - Application withdrawn

Appeal Decisions: None

c) Site Inspection: None

d) Enforcement: The Chairman reported that he had chased the enforcement department who confirms there is no time limit if the need to take any legal action.

6 FINANCIAL MATTERS:

a) **Internal Audit** Councillor Hill agreed to carry out the internal audit.

Mrs F J Wallbank:

Salary – 1- 31 December '19	752.72		
Less NIC	4.05		
Less Tax	<u>4.80</u>	743.87	Via Bank Transfer
Inland Revenue (paid by Clerk)			
Tax FJW	4.80		
NIC FJW	4.05		
NIC PC	<u>4.65</u>	13.50	Via Bank Transfer
Cost of wreath – refund due to Clerk		20.00	Via Bank Transfer
Accounts for Payment:		£777.37	

Receipts:

Total: £0.00

c) **Review Burial Ground Fees:** The Clerk circulated the review of burial ground fees and they agreed to adopt the proposed increases as from 1 January 2020.

d) **Budget 2020/21:** After a short discussion it was agreed that the precept for 2020/21 should be £23,250.

7 MATTERS ARISING:

a) **Play Area:** Nothing to report

b) **Burial Ground: Proposed extension:** The Chairman reported that there had not been a Governors Meeting. It was agreed that the Clerk would email the Clerk to the Governors.

c) **Road Milestones markers:** There is one on the A48 on the corner of the A4151 and one at the Old Police Station wall. It was agreed the Councillors would do a survey along the A48 for other milestones.

8 CORRESPONDENCE: None

9 MATTERS RAISED FOR NOTIFICATION:

Compost |Heap: The Chairman suggested at the February working party they would put together the compost boxes.

A48 Meeting: Following the presence of the police speed camera 560 speeders have been prosecuted.

10 DATE OF NEXT MEETING: Monday 20 January 2020 commencing at 7pm.

Meeting closed 8.17pm