

WESTBURY-ON-SEVERN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 21 June 2021 held in Westbury Parish Hall

PRESENT: Councillors - J Henry
D Hill
A Hyett
D Landon – Vice
S Phelps – Chairman
P Radley
M Townsend
P Woodman
F Wallbank
CC P Robinson (partial attendance)

Members of the Public: 11 (partial attendance)

The Chairman welcomed County Councillor Robinson and thanked all the Parishioners present for their attendance.

1 APOLOGIES and Emergency Procedure: Councillor Ensor.

2 MINUTES OF MEETING: Minutes of the meeting held on Monday, 17 May 2021 were agreed and signed by the Clerk

3 DECLARATION OF INTEREST: Councillor Hill P1023/2/FUL Councillor Phelps P0879/21/FUL

4 PUBLIC COMMENT: Comments received regarding P0879/21/FUL from residents who were objecting to the application. Mr Simon Murray gave a presentation on behalf of CPRE who are also against the application.

5 PLANNING MATTERS:

a) Applications:

P0918/21/FUL Wood Hill Farm, Upper Rodley Road, Rodley: Erection of an agricultural building

Comments to the Forest of Dean District Council:

The Parish Council has no objections to this application.

The Chairman and Councillor Radley refrained from taking part in this application:

P0879/21/FUL Sunnybank, Elton Lane, Elton: Propose change of use including 3 glamping pods and parking area (revised scheme)

Comments to the Forest of Dean District Council:

The Parish Council has no objections to this application.

The Chairman and Councillor Hill refrained from taking part in this application:

P1023/21/FUL The Old Fruit Stall, Hartland Hill, Minsterworth: Temporary stationing of a retail pizza outlet

Comments to the Forest of Dean District Council:

The Parish Council supports this application.

P0976/21/FUL The Manse, The Village, WOS: To re render the property as the existing render has blown/cracked causing damp issues. The property also has render that is falling off the wall that was causing a safety issue (part retrospective)

Comments to the Forest of Dean District Council:

The Parish Council supports this application.

P1020/21/FUL Oaklands Farm, Northwood Green: Erection of a two-storey extension.

Comments to the Forest of Dean District Council:

The Parish Council has no objections to this application.

b) Decisions:

P0381/21/FUL Windyridge, Chaxhill: Erection of two-storey front extension, single storey rear extension and replacement balcony – **Granted**

P0704/20/FUL Cotshill Farm, Lower Ley Lane, Minsterworth: Construction of ménage, erection of stables, general purpose farm building & associated works to support carriage driving and agricultural enterprises – **Granted**

P0397/21/FUL Former Dive in Bookshop, WoS: Change of use of redundant bookshop to a dwelling to include demolition of the existing lean-to – **Granted**

P0031/21/DISCON Wayside, Upper Rodley Road, Rodley: Discharge of condition 05 (roofing & external facing materials) & condition 6 (foul & surface water drainage) of P1123/17/FUL - **Granted**

Appeals: None

Appeal Decisions: None

c) Site Inspection: None

d) Proposed development at Churcham: The Chairman gave a short update.

e) Enforcement:

Ley Park: No update from the FODDC: Councillor Townsend asked if the Clerk had received a response from the PC's email to the Woodland Co Uk. No responses had been received – **Clerk to action.** Councillor Radley felt the PC should alert the CPRE regarding what is happening in the Woods to see what help they can offer. **Clerk and Chairman to action.**

Gatwick House: Enforcement notice has been served regarding the creation of an exit point.

Travellers Site Opposite Severn Bore: A stop noticed was issued and the applicant was requested to submit a planning application. To date this has not been received for consultation by the Parish Council.

Land at Crowgate Lane: This matter has been reported to the FODDC

Councillor Philip Robinson reported as follows:

- Thanked everyone who voted for him and said it was an honour and privilege to serve as the County Councillor for Westbury.
- Currently undergoing a considerable amount of training.
- Been appointed as Cabinet Member for the Economy, Education and Skills Committee.
- Another £100M has been allocated on Highways
- Each County Councillor is allocated £30,000 for the Councils they are responsible for and asked the PC to advise him asap of any possible jobs they wanted him to fund.

6 FINANCIAL

a) Internal Audit Councillors agreed the payments and the Chairman signed financial sheets

b) Accounts for payment and receipts:

Mrs F J Wallbank:

Salary – 1- 30 June '21	764.01		
Less NIC	0.00		
Less Tax	0.60	763.41	Via Bank Transfer

Inland Revenue

Tax FJW	0.60		
NIC FJW	0.00		
NIC PC	<u>3.73</u>	4.33	Via Bank Transfer

James Walkey Cox: Management of Closed Churchyard for June

378.33	Via Bank Transfer
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AM Groundcare: Grass Cutting for May

1090.00	Via Bank Transfer
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Replace tap for burial ground water butt – refund Due to Simon Phelps	10.80	Via Bank Transfer
PWLB payment due 7.6.21	554.15	
Total:	£2246.87	

Receipts

Total: £0.00

7 MATTERS ARISING:

a) Highways Matters:

Potholes: Many at the Hunthill bridge and Grange Court. The Chairman said that Glos Highways have some serious concerns about the structure of the bridge.

Manhole Covers: The Chairman has enlisted the help of Mark Harper MP to try and get this repaired satisfactorily. Hopefully, this will be dealt with soon.

Verge Cutting: Only safety visibility cuts have been carried out.

b) Burial Ground: Proposed extension: The Chairman updated the Councillors as follows:

- Sport England, are not prepared to consider any application to amend the conditions as stated on the Planning Permission. In fact we have no grounds for any form of appeal. Sport England was set up by government to protect playing fields, particularly school playing fields.
- Spoken with Neil Corbett, Assistant Director of Asset Management who is willing to have a site meeting to investigate the possibility of offering some financial assistance towards the drainage works required.

Chairman to action.

- The Parish Council has little option but to proceed with providing a new playing field for the school children.
- Re grant funding – he had approached Sport England who said there was no funding available. It would be difficult to get a Community Funded grant as the new playing field would not be a community asset. However, it was agreed that Councillor Townsend would apply to the National Lottery Community Fund. **Councillor Townsend to action.**

It was agreed the draft consultation questionnaire circulated prior to the meeting needed to be approved by a body who was familiar in composing questionnaires. Clerk to send questionnaire to CC Robinson who would see if there was someone at the CC that could do this. **Clerk to action.** Also, it was agreed to approach the major businesses in the Parish to ask whether they would be prepared to offer any sponsorship funding. **Clerk to action.**

Clerk to send CC Robinson a draft of the proposed questionnaire. **Clerk to action.**

c) Play Area: Councillor Townsend said he was due to carry out the 3 monthly check this week. He had found another company to obtain a wetpour patching kit at a cost of approx. £54. This cost was agreed. Councillor Landon reported that the rubbish bin was overflowing – monitor. **Councillor Townsend to action purchase of patching kit.**

d) Footpaths: Councillor Townsend said he had spoken with CC Robinson regarding the 2026 consultation on footpaths.

e) Climate Change: Councillor Landon had attended a webinar on this subject which was most interesting.

f) Dog Fouling Stantway Lane/Rock Lane, Closed Churchyard: The Chairman reported there had been less dog fouling in the Closed Churchyard following the erection of the notices.

g) Woodland Management: Dr Parry had emailed the Clerk during the meeting to send his apologies as he was still unable to attend a face-to-face meeting due to Company guidelines. Clerk to email Dr Parry and ask him to let the PC know when he can meet in person. **Clerk to action.**

Any Other Matters Arising:

Flood Defence – An Alternative to Sandbags: The Clerk confirmed that she had requested 20 Flood Saxes for use in the Parish

Emergency Plan: Clerk to send Councillors Henry and Hill a copy of the plan for their attention.

8 CORRESPONDENCE:

a) GCC – Ash Dieback Project replanting scheme: The Clerk had circulated the email from GCC regarding the Local Parish Councils Replanting Scheme. GCC offer two options 1) submit areas to be considered for replanting on highways land by the Ash Dieback Team 2) submit a request for whips/trees to be donated to the PC, to plant themselves within the Community. It was agreed to put this matter on the agenda for further discussion at the July meeting and for Councillors to consider suitable areas for the planting of trees. **Clerk and Councillors to action.**

9 MATTERS RAISED FOR NOTIFICATION:

Grass Cutting: Clerk to request that the grass cutting contractor cuts behind the lime trees in The Village. The small grass area opposite the dentists has now been cut. **Clerk to action**

Closed Churchyard: Dean Forest Meadows have been to visit the Churchyard and identified at least 50 wildflowers. Some Parishoners are complaining that the Churchyard looks unkempt, so the Chairman has spoken to the contractor to ask him to mow a clear path.

Noticeboard The Village: Councillor Landon reported that a parishioner felt that the Noticeboard in The Village looks untidy and had offer to donate a cork noticeboard to be place over the current board. The PC accepted the parishioner's offer. **Councillor Landon to action.**

10 DATE OF NEXT MEETING: Monday 19 July 2021 commencing at 7pm.

Meeting closed 9.20pm