

## WESTBURY-ON-SEVERN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 18 July 2022 held in Westbury Parish Hall

**PRESENT:** Councillors - P Ensor  
D Landon – Vice  
S Phelps – Chairman  
P Radley  
M Townsend  
P Woodman  
F Wallbank

Members of the Public: 1 (partial attendance)

**1 APOLOGIES and Emergency Procedure:** Councillors Hill and Hyett and CC Robinson

**2 MINUTES OF MEETING:** Minutes of the meeting held on Monday, 20 June 2022 were agreed and signed by the Chairman

**3 DECLARATION OF INTEREST: None**

**4 PUBLIC COMMENT: None**

### **5 PLANNING MATTERS:**

#### **a) Applications:**

**P0060/22/DISCON** Yew Tree Cottage, Flaxley: Discharge of conditions 03 (sample panel of cleaned timber) relating to LBC P0067/22/LBC

Comments to the Forest of Dean District Council:

The Parish Council notes this application

**P0864/22/FUL** Crowgate House, Crowgate Lane, WOS: Erection of a single storey extension with associated works

Comments to the Forest of Dean District Council:

The Parish Council has no objections to this application

**PO972/22/AG** The Paddocks, Goose Lane, WOS: Prior notification for the erection of an agricultural building for the storage of machinery

Comments to the Forest of Dean District Council:

The Parish Council has no objections to this application

#### **b) Decisions:**

**P0535/22/FUL** Severn View Cottage, Red Barn, Pound Farm, Elton: Change of use from a self-catering tourism unit to an annexe ancillary to Red Barn – Granted

**P0527/22/FUL** Chaxhill Garage, Chaxhill: Erection of a single storey extension with associated works - Granted

**Appeals: None**

**Appeal Decisions: None**

**c) Site Inspection: None**

**d) Proposed development Plans:** The Chairman reported:

- FODDC Second Preferred Option Strategy Consultation: Consultation week commencing 25 July until mid-September
- Attended the Northern Quarter Residential Design Guide and visited development in Dymock, Newent, Mitcheldean and Drybrook
- He felt development in Mitcheldean was the worst as depressing and stark in appearance

- Newent and Dymock more space however no focal point in Dymock
- Drybrook development of all affordable housing was the best with the housing already pre-constructed and brought onto site which kept the costs down

## 6 FINANCIAL

a) **Internal Audit** Councillors agreed the payments and the Chairman signed financial sheets

b) **Accounts for payment and receipts:**

	Item	Expenditure	Income	Comment
1	Clerk's Salary –July Less Tax	770.12 <u>20.60</u> 749.52		Paid
2	Inland Revenue: Tax FJW NIC PC	20.60 <u>1.82</u> 22.42		Paid
3	James Walkey Cox – June	389.68		Paid
4	AM Groundcare	1090.00		Paid
5	HM Customs & Excise – VAT refund		144.58	
6	Severn Bore Car park rent		75.00	
7	GCC – Field and carpark rental		700.00	
8	F J Cambridge – fees in connection with headstones		100.00	
9	Ursells – second inscription for memorial		35.00	
	<b>Totals:</b>	<b>£2251.62</b>	<b>£1054.58</b>	

Payments for August:

	Item	Expenditure	Income	Comment
1	Clerk's Salary –August Tax – In credit	770.12		Paid
2	HM Revenue & Customs – in credit	0.00		
3	James Walkey Cox – July	389.68		Paid
4	AM Groundcare for August	1090.00		Paid
	<b>Totals:</b>	<b>£2249.80</b>	<b>£0.00</b>	

## 7 MATTERS ARISING:

a) **Highways Matters: Church Lane** is due to be resurfaced very soon and is long overdue.

**Northwood Green:** A resident of Northwood Green has asked if it would be possible to have some highway signs erected "NO FOOTPATH BEWARE OF PEDESTRIANS", along the stretch of the road from the top of Junction Hill to Oaklands Farm. There are a lot of school children walking to and from the bus stop, mums walking with prams and dog walkers etc. **It was agreed the Chairman would take this up with Glos Highways**

b) **Burial Ground: Proposed extension:** The Chairman reported as follows:

- Smiths have completed laying all the underground piping
- Ditch largely cleared however Smiths are holding off from clearing the final length of ditch
- Meeting with Smiths, Hayley Fearnside, Anna-Mai, Simon Phelps, Di Landon, Peter Radley, Philip Woodman, Michael Townsend, and Clerk
- He had received an enquiry from Anna-Mai if the school could plant trees on the lower field for a woodland area for the children. He had informed the head that the tree roots would infiltrate into the underground drains

- The proposed path had been marked out and the soil had been scraped off
- c) Play Area:** Councillor Townsend had carried out the 3 months check and noticed that another section of wetpour needs patching. He would do the necessary repairs when the weather was cooler. Councillor Landon said that the PHMC would like to create an outside gym for adults adjacent to the Play Area – 5m x 3m which would be fenced off. The best place would be to the right of the play area. **The Councillors agreed with the proposed project with the PHMC taking full responsibility.**
- d) Footpaths:** There is increasing frustration regarding the lack of action by the County Council when footpaths are blocked by landowners. **It was agreed that the Clerk would email CC Robinson about this and the lack of action by the CC to reopen EWS81.**
- e) Climate Change:** Councillor Landon said that was a meeting that evening and would report further at the September PC meeting.
- f) Westbury Court Care Home:** Following the meeting last month six County Councillors were not satisfied with the way the consultation for the proposed closures of the 4 care homes (• Bohanam House, • Orchard House, Bishops Cleeve • The Elms, Stonehouse Stroud • Westbury Court, Westbury) had been handled and had called the matter in to go to Scrutiny.
- g) Preaching Cross – Westbury:** The Chairman had received the laminated signs from the Clerk and would erect these. Also, he has asked Gloucestershire Highways if they can paint “Keep Clear” on the road by the Preaching Cross. Matters had improved and **it was agreed Councillors would monitor the situation.**
- h) Westbury Drs Surgery:** The Parish Council is taking part in regular meetings with representatives from our Parish Hall committee, the NHS, Highways, police and Newnham Parish Council regarding travel arrangements and road safety for people coming to Westbury Surgery. At present, this is mainly collecting data to identify what the main issues are and looking at possible solutions. The PC felt that community transport may be a better solution than the bus for those travelling to the surgery from Newnham. The PC makes annual donations to Lydcare, and the service has helped lots of people in the parish for many years, so we are keen to encourage other parishes that use the service to do the same.

## 8 CORRESPONDENCE:

**a) FODDC Second Preferred Option Strategy Consultation: Consultation week commencing 25 July until mid-September:** **It was agreed that the Clerk would send the link to the document and Councillors would send in any comments they may have prior to the Chairman drafting a response for discussion at the September meeting.**

## 9 MATTERS RAISED FOR NOTIFICATION:

**Ash Die Back:** Closing dates for request of whips is 31 July. Minimum quantity is 25. **Clerk to email Jerry Green again to see if he would like any.**

**Resignation of Councillor Henry:** The Clerk reported that she had received John Henry’s resignation due to his impending move to Newnham. The Clerk had informed the FODDC and was awaiting the official notice for the noticeboards advertising the vacancy.

**The Village, Westbury:** Mr & Mrs Lewis have sold their property to Mr Barker who would like to take over renting the shed at the Burial Ground. Also, Mr & Mrs Lewis have taken a small triangle of land into their curtilage, and it was agreed that this would be leased to Mr Barker at a peppercorn rent. **Clerk to draw up a contract regarding the shed and the triangle of land.**

**Lydcare:** The Chairman reported that Lydbrook Parish Council had summoned Lydcare to a meeting to ask why other Parish Councils who use the services of Lydcare do not contribute to their running costs. **Clerk to look at the minutes from Lydbrook PC.**

**Bus Shelters:** Clerk said it was time for Councillors to carry out an inspection of their allocated shelter. **It was agreed Clerk would send out the paperwork for inspecting the shelters.**

**10 DATE OF NEXT MEETING:** 19 September 2022 at 7pm

Meeting closed 20.42pm