

Westbury-ON-SEVERN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 12 December 2022 held in Westbury Parish Hall

PRESENT: Councillors - P Ensor
D Landon – Vice
A Hyett
S Phelps – Chairman
P Radley
B Stephens
P Woodman
F Wallbank

Members of the Public: 0

1 APOLOGIES and Emergency Procedure: Councillors Townsend and Hill

2 MINUTES OF MEETING: Minutes of the meeting held 21 November 2022 were agreed and signed by the Chairman

3 DECLARATION OF INTEREST: None

4 PUBLIC COMMENT: None present

5 PLANNING MATTERS:

5.1) Applications:

Comment sent prior to the meeting:

P1215/22/FUL The Lecture Hall, The Village, WOS: Variation of condition 2 (in accordance with approved plans) & condition 6 (surface water drainage scheme). Removal of condition 4 (electric vehicle charging point) re P0397/21/FUL

Comments to Forest of Dean District Council:

Westbury-on-Severn Parish Council must draw attention to the restricted access particularly to the Primary School. There needs to be a Condition applied stating, "no roadside parking outside the property" as this could have serious consequences for the children attending School and any emergency vehicles that may need to gain access to the School.

Applications discussed at the meeting:

P0108/22/DISCON Little Oaklands Farm, NWG: Discharge of condition 4 (relating to P0459/22/FUL)

Comments to Forest of Dean District Council:

The Parish Council notes this application

P1467/22/FUL Chapel House, Riverside Lane, Broadoak: Erection of a two-storey rear extension with associated works. Demolition of existing glazed outhouse

Comments to Forest of Dean District Council:

The Parish Council has no objections to this application

P1602/22/FUL Fountain Cottage, Rock & Fountain Lane, Rodley: Change of existing garage/gym/workshop/games room into an ancillary annex. (Retrospective)

Comments to Forest of Dean District Council:

The Parish Council had foreseen this situation arising at the time of the original application and are disappointed our concerns were not taken into consideration

P1647/22/FUL Wintles Hill House, Wintles Hill, WOS: Minor alterations to internal layout, conversion of garage to living accommodation and small extension

Comments to Forest of Dean District Council:

The Parish Council has no objections to this application

5.2) Decisions:

P1534/22/TCA Westbury Court Gardens: Tree works - **Granted**

P1431/22/LD1 The Gardens, Elton Lane, Elton: Application under Section 191 to establish whether the use of “annexe” as a separate dwelling is lawful (Resubmission) - **Issued**

P1071/22/FUL & P1072/22/LBC Ninnage Lodge, Land at Crowgate Lane, WOS: Relocation of double doorway to rear elevation, additional structural mattress plates, stone rubble openings on elevation have been faced with reclaimed brickwork etc – **Granted**

P1257/22/FUL The Paddocks, Goose Lane, Bollow: Erection of a portal frame barn for the storage of specialist forestry machinery & trailers for offsite woodland management (Retrospective) - **Refused**

Appeals: None

Appeal Decisions: None

5.3) Site Inspection: None

Any Other Planning Matters:

P1005/22/FUL Land adjacent to Pound Farm, WOS: Erection of a commercial building comprising 619sqm of floorspace for class B8 use and E(a) external hardstanding for an agricultural machinery display/sales area inc turning/manoeuvring for large vehicles, associated staff & customer parking & associated landscaping. New vehicular access proposed from the A48 (Revised Scheme)

The Chairman updated the Councillors on the mis-procedure that occurred at the November planning meeting. At the 11th hour the application had been pulled from Tuesday, 13 December planning committee meeting for unknown reasons. **It was agreed that the Parish Council should write to the Chief Executive to explain their extreme dissatisfaction how this application has been handled.**

6 FINANCIAL

6.1) Internal Audit Councillors agreed the payments and the Chairman signed financial sheets

6.2) Accounts for payment and receipts:

	Item	Expenditure	Income	Comment
1	Clerk's Salary -December	856.05		Paid
	Back Pay	710.96		
	Less NIC	62.28		
	Less Tax	<u>180.00</u>		
		1324.73		
2	Inland Revenue:			Paid
	Tax FJW	180.00		
	NIC PC	111.64		
	NIC FJW	<u>62.28</u>		
		353.92		
3	James Walkey Cox – October	389.68		Paid
4	AM Groundcare – November	1090.00		Paid
5	Clerk's Expenses	465.96		Paid
6	M S Watkins – burial ground fees		425.00	
	Totals:	£3624.29	£425.00	

7 MATTERS ARISING:

7.1) Highways Matters:

The Chairman reported on the Road Safety Liaison meeting he attended at Coleford Fire Station.

Salt Bins: The Chairman has received complaints that the salt bins at Stantway and Ampney Lane have not been filled.

Adsett Lane: The road has been flooded outside The Glen.

Elton Corner: Pothole has been repaired.

Rodley Road and Hunthill are in a very bad condition

School Parking: There is a parking issue with vehicles parking on the grass area under the lime trees, close to the bus shelter. **The Chairman will speak with Highways to see what can be done.**

7.2) Burial Ground: Proposed extension: The Clerk reported as follows:

- Still awaiting to hear about the proposed PWLB grant
- Replied received from Hayley Fearnside

Request for a Memorial Tree: The Chairman met with Mrs Kent and it they agreed a location for planting and they have chosen a crab-apple - Malus Scarlet Brandywine. **The Councillors agreed that this would be fine.**

7.3) Play Area: Councillor Landon reported the leaves in the play area needed to be cleared away. **It was agreed to hold a working party on Saturday, 7 January at 10.30am.**

The condition of the blue cradle seat has got worse and requires replacing. **Clerk to contact Wicksteed**

7.4) Footpaths: Councillor Landon said she was talking to a parishioner who could verify the history of EWS81. **It was agreed that the Clerk would set up a meeting in the new year with Jeff Wheeler, Councillors Ensor, Radley and Phelps along with the resident.**

7.5) Climate Change: Councillor Landon said that she had attended another meeting on the Aurora project

7.6) Westbury Drs Surgery: Councillors Landon and Hyett gave a report on the current situation with regards to the Drs Surgery. It is a complicated situation and discussions with all parties involved are ongoing.

7.7) Telephone Kiosk Westbury: The Chairman reported that Councillor Townsend had contacted Severn Valley Woodworks who had very kindly agreed to putting in some shelving for the kiosk to be used as a bookstore.

8 CORRESPONDENCE: None

9 MATTERS RAISED FOR NOTIFICATION:

Closed Churchyard: The working parties have uncovered quite a considerable length of path that has been covered for years.

10 DATE OF NEXT MEETING: 12 December 2022 at 7pm

Meeting closed 20.47pm