

WESTBURY-ON-SEVERN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 16 January 2023 held in Westbury Parish Hall

PRESENT: Councillors - P Ensor
D Landon – Vice
D Hill
A Hyett
S Phelps – Chairman
P Radley
B Stephens
M Townsend
F Wallbank

Members of the Public: 0

The Chairman opened the meeting and expressed his sincere condolences to the late Councillor Woodman's family. A minute's silence was held as a mark of respect.

1 APOLOGIES and Emergency Procedure: Councillor Hill and County Councillor Robinson.

2 MINUTES OF MEETING: Minutes of the meeting held 12 December 2022 were agreed and signed by the Chairman.

3 DECLARATION OF INTEREST: None

4 PUBLIC COMMENT: None present.

5 PLANNING MATTERS:

5.1) Applications:

P0008/23/TCA Westbury Court Gardens, WOS: Tree works

Comments to the Forest of Dean District Council:

The Parish Council **supports** this application.

P1743/22/PQ3PA Cotshill Farm, Lower Ley Lane, Minsterworth: Prior approval for the conversion of existing barn to residential dwelling with building operations reasonably necessary for the conversion

Comments to the Forest of Dean District Council:

The Parish Council has **no objections** to this application.

P1562/22/FUL Cleeve Holme, Cleeve, WOS: Erection of a two-storey extension with associated works – Amended description.

Comments to the Forest of Dean District Council:

The Parish Council notes this revision.

5.2) Decisions:

Appeals: None

Appeal Decisions: None

5.3) Site Inspection: None

Any Other Planning Matters:

P1005/22/FUL Land adjacent to Pound Farm, WOS: Erection of a commercial building comprising 619sqm of floorspace for class B8 use and E(a) external hardstanding for an agricultural machinery display/sales area inc turning/manoeuvring for large vehicles, associated staff & customer parking & associated

landscaping. New vehicular access proposed from the A48 (Revised Scheme)

This application will again be considered at the Planning Meeting Tuesday, 17 January at 2pm. Councillor Radley will speak at the meeting.

6 FINANCIAL

6.1) Internal Audit Councillors agreed the payments and the Chairman signed financial sheets

6.2) Accounts for payment and receipts:

	Item	Expenditure	Income	Comment
1	Clerk's Salary January Less Tax	856.05 <u>37.80</u> 818.25		Paid
2	Inland Revenue: Tax FJW NIC PC	37.80 <u>13.53</u> 51.33		Paid
3	James Walkey Cox – December	389.68		Paid
4	Systemforce IT – Website hosting fee	30.00 <u>VAT 6.00</u> 36.00		Paid
5	Severn Bore Carpark Rental		75.00	
6	National grid – wayleave payment		49.37	
7	Ernest Heal – fees in connection with the late Ian Crumpton		325.00	
	Totals:	£1295.26	£449.37	

7 MATTERS ARISING:

7.1) Highways Matters: The Chairman asked the Councillors for their reports of Highways problems in the Parish, and they are as follows:

- Rodley Road around Beechwood House and from Cleeve Holme to Cleeve Farm is in a shocking state.
- Large pothole by The Lepping
- Flooding outside Chaxhill Old People's Home
- Culvert at Elton Corner
- Whilst Highways have dug grips at the side of the road, they have not cleared the blocked gratings
- From Moys Hill Farm to the Sewerage Works on the right side all the gratings are blocked
- Hunthill top in bad condition – bottom drains blocked.
- Flooding opposite Frocester House is a problem for Severn Trent
- Drapers Corner
- Brook Farm
- Flooding opposite the layby at The Dinney – maybe due to river being high

Grit Bins: The Chairman reported that he has received several complaints about grit bins have not been refilled this winter – top of Ampney Green, top of Church Lane with several existing bins being smashed at the corner of The Strand and Stantway Lane

Northwood Green Pumping Station: Councillor Townsend had reported to Severn Trent that sewage was up through the manhole cover. Despite a reminder none had contacted him. This has happened for several years now when there has been large amounts of rain which is really unacceptable.

7.2) Burial Ground: Proposed extension: The Clerk said that Hayley Fearnside was still waiting to hear from Richard Williams – the Chairman had spoken to Mr Williams and **it was agreed that the Clerk would email Mr Williams with Hayley Fearnside's contact details.**

The Chairman said that the new playing field was draining well following the prolonged period of rain which is excellent news.

7.3) Play Area: Due to bad weather the working party had to be postponed and has been rearranged for Saturday, 18 February at 10am. Clerk had received a quotation for a replacement cradle seat – they have slightly changed the style however the new style will fit the old fittings. The replacement will cost £136.50 inc carriage. **Clerk to order and be delivered to Councillor Townsend.**

Clerk to produce a new rota list and circulate to Councillors

7.4) Footpaths: Councillor Townsend reported as follows:

- Dealing with a blocked footpath behind Frocester House
- New style has been installed at Perricks Farm
- Asked Councillor Radley for photographs of the defective footbridge at Broadoak.
- Jeff Wheeler has circulated an update on the matters concerning Westbury.

With regards to the blocked EWS81 the Clerk had tried to get a site meeting with Jeff Wheeler. He is of the opinion that EWS81 is in essence a dead-end footpath from the main road to a cottage for which the footings / remains are still present. The Public Footpath does not go beyond the cottage and to his knowledge there is no longer a footbridge to connect to the Common from this piece of land either. For a few months of the year, access onto the Common beyond is also not possible due to the flooding that takes place. He was happy to receive any information from Councillors that builds on the general background of the existence (and actual use) of EWS81 since the 1950's when the Definitive map was created.

After a short discussion it was **agreed to defer this matter for couple months until the weather has improved for a site meeting. Clerk to email Jeff Wheeler.**

7.5) Climate Change: Nothing further to report.

7.6) Westbury Drs Surgery: Nothing further to report.

7.7) Telephone Kiosk Westbury: The Councillors were very grateful to Councillor Townsend for arranging for Severn Valley Woodworks to fit the shelves and then place books in the kiosk. A local resident has agreed to keep an “eye” on it. The book exchange will be promoted in the Wosp and the Parish Magazine. The Parish Council would like to thank Severn Valley Woodworks for their help.

8 CORRESPONDENCE: Other Correspondence:

Community Speedwatch: Letter from Gloucestershire Constabulary together with a brief triage form which is to be completed and returned. It is required in order for an initial assessment to be made regarding the appropriateness of our proposed scheme.

Once the initial assessment has been processed and authorised Gloucestershire Constabulary will arrange for a joint site visit together with colleagues from Gloucestershire County Council where we can discuss our requirements in greater detail. It is at this stage where they will discuss exact positioning of our desired device, power source and its potential reliance on Highways street furniture. Positioning of the device requires careful consideration, images captured by using this technology are regarded as personal information, and therefore the way this information is managed is strictly governed. Its use also must be proportionate, justified, transparent and necessary. **The Clerk said she had drafted a Parish specific DPIA and CSW camera operating policy and would circulate prior to next month's meeting so it can be adopted at the meeting.**

9 MATTERS RAISED FOR NOTIFICATION:

Coronation Saturday 6 May 2023: The Chairman asked the Councillors for suggestions how this occasion can be marked and celebrated. Councillor Landon said that the Parish Hall would be holding celebrations. **It was agreed the Councillors would give this matter some consideration.**

Poulton Wood: Councillor Townsend asked if there was any update on the Council taking over the wood. **It was agreed that the Clerk would email Gareth Parry at Glos Wildlife for an update.**

Elections Thursday 4 May 2023: The Chairman reported on the new photographic ID requirements at Polling Stations for electorates following the adoption of the Election Act 2022. All electorates who wish to vote at a polling station will need to take either a passport, driving licence or for some residents an

immigration or Pass Card. **It was agreed that this should be promoted on social media, website and noticeboards and in the Wosp.**

10 DATE OF NEXT MEETING: 20 February 2023 at 7pm

Meeting closed 20.31pm