

WESTBURY-ON-SEVERN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 20 February 2023 held in Westbury Parish Hall

PRESENT: Councillors - P Ensor
D Landon – Vice
D Hill
A Hyett
S Phelps – Chairman
P Radley
B Stephens
M Townsend
F Wallbank

Members of the Public: 0

1 APOLOGIES and Emergency Procedure: County Councillor Robinson.

2 MINUTES OF MEETING: Minutes of the meeting held 16 January 2023 were agreed and signed by the Chairman.

3 DECLARATION OF INTEREST: None

4 PUBLIC COMMENT: None present.

5 PLANNING MATTERS:

5.1) Applications:

P0024/23/OUT Land at Ley Lane, Minsterworth: Outline application for the erection of two self-build dwellings (some matters reserved)

Comments to Forest of Dean District Council:

The Parish Council **objects** to this application as the site falls outside the current settlement boundary and would be building in the open countryside

P0025/23/FUL Riverdene Cottage, New Road, Flaxley: Erection of a two-storey rear extension

Comments to Forest of Dean District Council:

The Parish Council **supports** this application

P1773/22/FUL Gravel Farm, Cleeve: Proposed ground mounted photovoltaic panels and associated works.

It was agreed to accept Murray Planning's offer of a presentation. This would be arranged for week commencing Monday, 13 March to enable parishioners to be informed of the time and date. **Clerk to arrange the meeting and ask the Case Office for an extension of time for the Parish Council comments until after the next PC meeting on the 20 March**

P0014/23/FUL The Paddocks, Goose Lane, Bollow: Construction of a new agricultural building for the storage of specialist forestry vehicles, trailers & associated items

Comments to Forest of Dean District Council:

The Parish Council has no objections to this application

P1364/22/LBC Northwood House, NWG Amended description

Comments to Forest of Dean District Council:

The Parish Council notes the amended description however the Parish Council's original comments made on the 22 November 2022 still stand

P0179//23/LD1 Pound Farm, Chaxhill: Application under Section 191 to establish whether the continued use of agricultural land as domestic garden (C3) is lawful

Comments to Forest of Dean District Council:

The Parish Council **supports** this application

TPO Gamage Court, Lower Ley Lane, Minsterworth

Foddc have issued a Provisional Tree Preservation Order covering four orchards at Gamage Court, Lower Ley Lane, Minsterworth (DFTPO263). Owners and neighbours were sent paperwork. The order is provisional, subject to confirmation (within 6 months). The provisional order enables the safeguarding of the trees while the council can carry out further site assessment work and listen to the feedback from owners, neighbours and the wider community. Where they receive objections to the provisional order, confirmation of the order will be referred to Development Management Committee for consideration.

5.2) Decisions:

P0008/23/TCA Westbury Court Gardens, WOS: Tree works – **Granted**

P1562/22/FUL Cleeve Holme, Cleeve, WOS: Erection of a two-storey extension with associated works – **Granted**

P0047/23/AG Woodland View, NWG: Prior notification for the erection of a steel framed machinery and fodder store – **Refused** before PC could comment

P0108/22/DISCON Little Oaklands Farm, NWG: Discharge of condition 4 (relating to P0459/22/FUL) – **Granted**

P1602/22/FUL Fountain Cottage, Rock & Fountain Lane, Rodley: Change of existing garage/gym/workshop/games room into an ancillary annex. (Retrospective)- **Granted**

P1647/22/FUL Wintles Hill House, Wintles Hill, WOS: Minor alterations to internal layout, conversion of garage to living accommodation and small extension – **Granted**

P1743/22/PQ3PA Cotshill Farm, Lower Ley Lane, Minsterworth: Prior approval for the conversion of existing barn to residential dwelling with building operations reasonably necessary for the conversion - **Refused**

P1424/22/FUL 9 Stantway Lane, WOS: Erection of two storey rear extension and installation of new cavity walls to PRC dwelling – **Granted**

P1005/22/FUL Land adjacent to Pound Farm, WOS: Erection of a commercial building comprising 619sqm of floorspace for class B8 use and E(a) external hardstanding for an agricultural machinery display/sales area inc turning/manoeuvring for large vehicles, associated staff & customer parking & associated landscaping. New vehicular access proposed from the A48 (Revised Scheme) - **Granted**

Appeals: None

Appeal Decisions: None

5.3) Site Inspection: None

6 FINANCIAL

6.1) Internal Audit Councillors agreed the payments and the Chairman signed financial sheets

6.2) Accounts for payment and receipts:

	Item	Expenditure	Income	Comment
1	Clerk's Salary February Less Tax	856.05 <u>37.80</u> 818.25		Paid
2	Inland Revenue:* Tax FJW NIC PC	37.80 <u>13.53</u> 51.33		Paid
3	James Walkey Cox – January	389.68		Paid
4	Wicksteed replacement of cradle seat	136.50 <u>VAT 27.30</u> 163.80		Paid
5	GPFA – Annual subscription	50.00		Paid
	Totals:	£1473.06	£0.00	

*Refund due to Clerk following the payment of a £200 penalty fee imposed by Inland Revenue for late filing. This was later waived after an appeal

7 MATTERS ARISING:

7.1) Highways Matters: The Chairman said he had been unable to get in contact with the new stakeholder manager for the Northern Forest but he would continue to try.

Sewage Pumping Station NWG: Councillor Townsend had been in contact with Severn Trent regarding the sewage that was overflowing out into the lane. STW will be looking at increasing the size of the pumps as the current pumps appear to not be big enough. He asked is Councillors saw any evidence of sewage to advise him and he would report to STW.

7.2) Burial Ground: Proposed extension: The Clerk reported that:

- Received confirmation that the PWLB had granted the PC's application of £25,000. This would be applied for at the start of the next financial year. **It was agreed the Clerk would email Clive Spencer at Smiths to instruct him to carry out the fencing works in the next financial year.**
- To date had not heard anything further from Hayley Fearnside regarding the revised rent.

The Chairman said he had received a request from of the teachers at the school to erect a wooden storage shed/supper house on the small piece of grass immediately adjoining the tarmac playground. He requested a sketch plan and exact design however the teacher informed he she was unable to supply what had been requested due to lack of time. He had made enquiries with the Planning Department at the FODDC who informed him any building would require planning permission as the site was in the Conservation Area.

Councillors were in agreement that until the lease had been drawn up and the rent agreed this request would have to be put on hold.

The Chairman also reported that the school had undertaken some tree and hedge cutting and the cuttings had been spread along the fences in Colchester Close which was unacceptable and there must be a clause in the new lease not allowing for this to happen.

7.3) Play Area: Councillors had a very successful working party. Councillor Townsend said the new cradle seat had been fitted and with the milder weather he would be able to undertake some more repairs to the wetpour.

7.4) Footpaths: Councillor Townsend reported as follows:

- Report of someone being injured near Adsett. The landowner has agreed to provide a new gate
- Asked if the Footbridge at Broadoak has been repaired. Councillor Radley said he would check
- Metal gate into Ley Park has been repaired
- Complaints received about the condition of the bridlepath however there is no more money left for any further improvement works

The Chairman asked Councillor Townsend to have a look at the repairs that have been carried out to the footboards at the Blaisdon end of a footpath on this property.

7.5) Climate Change: Councillor Landon said she had attended a recent meeting and the subject of recycling was discussed. It would seem that the FODDC do not recycle as much as some authorities. She raised the point that a lot of the recycling gets down the lanes and was told that all vehicles have cameras on board so if anyone had any complaints these would be investigated.

7.6) Westbury Drs Surgery: Repairs have been carried out to the building and a disabled wheelchair ramp installed.

7.7 Watchtower adjoining Walmore Common: The Chairman said that was the last remaining one still in existence and overlooks Walmore Common. This was somewhere the late Philip Woodman enjoyed visiting whilst out walking and the Chairman has received a few requests that it would be a nice gesture to get towers an LBC status. Councillors were in full agreement. **Clerk to commence the process.**

7.8) DPIA in connection with Speed Watch Camera: The Clerk had circulated a draft DPIA prior to the meeting and all Councillors were happy to adopt this policy. **Clerk to send forms off.**

7.9) Elections Thursday, 4 May 2023: The nomination packs would be sent to the Clerk who would bring them along to the March PC meeting. Applications needed to be completed between the 20 March and the 4 April and hand delivered to the FODDC offices. Clerk has promoted becoming a Councillor and the Elections on the Parish Council website www.westburyonsevernpc.org.uk.

8CORRESPONDENCE:

Lydcare: Letter received from West Dean PC asking what level of support the PC gave to Lydcare. Is the support provided through a grant or ongoing revenue support and the scope of the work they undertake in your parish. The Clerk said that the PC over the years have given a donation of £200 in March to assist Lydcare in providing the service. **It was agreed that Councillor Landon would contact Lydcare to see whether the service is being utilised by Westbury residents.**

9 MATTERS RAISED FOR NOTIFICATION:

Bus Shelters: the Clerk reported that she had not heard back from Mr T Parkes and Councillor Townsend and not seen him to speak to either. It was agreed the Clerk would put a post on the Community Facebook to see if anyone could tidy up around the Bus Shelters.

Coronation Weekend: Councillor Landon said that the Village Hall were in discussion regarding plans for the weekend of the 6, 7 and 8 May. On the Saturday (6) there would be watching the Coronation, Cream Teas and Cricket; on the Sunday (7) Quiz with Coronation Chicken; Monday (8) Community Volunteer Litterpick around the Parish with a picnic.

10 DATE OF NEXT MEETING: 20 March 2023 at 7pm

Meeting closed 9.15pm