

# WESTBURY-ON-SEVERN PARISH COUNCIL

[www.westburyonsevernpc.org.uk](http://www.westburyonsevernpc.org.uk)

Email: [clerk@westburyonsevernpc.org.uk](mailto:clerk@westburyonsevernpc.org.uk)

Mrs F J Wallbank  
Clerk

1 Ledbury Road Crescent  
Staunton  
Glos GL19 3QB  
Mobile: 07792 989212

8 July 2024

## TO ALL MEMBERS OF THE PARISH COUNCIL

I hereby give notice that the next **MEETING** of the Parish Council will be held in Westbury Parish Hall **MONDAY, 15 July 2024**, commencing at **7.00PM** for the purpose of transacting the business shown on the following agenda.

Fiona Wallbank  
Clerk

### AGENDA

(subject to change)

- 1 WELCOME, APOLOGIES**
- 2 MINUTES OF THE MEETING:** Held on Monday, 17 June 2024
- 3 DECLARATION OF INTEREST:**  
Members & Officers to declare any interest that they may have in a matter to be discussed at the meeting (inc provision of Section 106 of the Local Government Finance Act 1992). Members & Officers are requested to identify the matter of any such interest as prejudicial or personal.
- 4 PUBLIC COMMENT: 10 Minutes (Max)**
- 5 PLANNING MATTERS:**
  - 5.1 Applications: **P0706/24/FUL** Woods Hill Farm, WOS: Erection of a single storey rear extension to existing agricultural building
  - P0663/24/FUL** Boseley Court, Blaisdon Road, WOS: New agricultural field gate & entrance for agricultural farm vehicles to access Boseley Court/Blaisdon Lane.
  - 5.2 Decisions & Appeals: Cotshill Farm, Lower Ley Lane, Minsterworth, Gloucester, GL2 8JT  
**Development:** Prior approval for change of use of agricultural building to 1 dwelling, and for building operations reasonably necessary for the conversion.
  - 5.3 Site Inspections/ Site Inspections Reports: None to date
- 6 FINANCIAL MATTERS:**
  - 6.1 Financial Statements - Agree
  - 6.2 Accounts for payment and receipts
  - 6.3 Review of Financial Regulations
- 7 MATTERS ARISING:**
  - 7.1 Highways Matters: Various
  - 7.2 Burial Ground: Extension
  - 7.3 Play Area – Report
  - 7.4 Footpaths - Update
  - 7.5 Climate Change – Update
  - 7.6 Drs Surgery
  - 7.7 Registration of all PC land by 2030

# WESTBURY-ON-SEVERN PARISH COUNCIL

[www.westburyonsevernpc.org.uk](http://www.westburyonsevernpc.org.uk)

Email: [clerk@westburyonsevernpc.org.uk](mailto:clerk@westburyonsevernpc.org.uk)

- 7.8 Review of Standing Orders
- 7.9 Review of Asset Register
- 7.10 Community Speedwatch Camera

## 8 CORRESPONDENCE:

- 8.1 Forest of Dean District Council – Draft Local Plan 2021-2041, Consultation

## 9 MATTERS RAISED FOR NOTIFICATION ONLY

## 10 DATE OF NEXT MEETING: 16 September 2024 at 7pm

	Item	Expenditure	Income	Comment
1	Clerk's Salary - July Less Tax	988.65 <u>21.60</u> 967.05		To be paid
2	Inland Revenue TAX FJW NIC	21.60 <u>31.83</u> 53.43		To be paid
4	AM Groundcare – Verge cutting, burial ground and closed churchyard 30 April & 7 May	2122.02 <u>VAT 424.40</u> 2546.42		Paid
5	Ernest Heal & Sons: Fees in connection of the late Brian Lee		325.00	
	<b>Totals:</b>	<b>£3566.90</b>	<b>£325.00</b>	

Members are reminded that the Westbury-on-Severn Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights